

AMENDED 2/20/09

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TAHOE FOREST HOSPITAL DISTRICT TO BE HELD ON TUESDAY, FEBRUARY 24, 2009 AT 5:00 PM IN THE WESTERN ADDITION LOBBY CONFERENCE ROOM. THE OPEN SESSION WILL BEGIN AT APPROXIMATELY 6:00 PM.

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Clear The Agenda/Items Not On The Posted Agenda/Input Audience**
4. **Closed Session: Health & Safety Code Section 32155: Quality/Risk Report
Government Code Section 54957: Chief Executive Officer Monthly Performance
Evaluation; Health & Safety Code Section 32155: Medical Staff Credentials**
5. **Dinner Break**

6:00 P.M.

6. **Open Session – Call to Order**
7. **Clear The Agenda/Items Not On The Posted Agenda**
8. **Input – Audience**
 - A. Employee Associations
9. **Medical Staff Report**
 - A. **Policy & Procedure Pharmacy and Therapeutics Committee:** Pharmacy Services P&P Manual; Administration of IV Medication via Syringe Pump – Delete, duplicative To nursing services; Care Plan-Delete, duplicative; Controlled substance – New Combined Policies; Drug Samples – combine with Medication Management Policy; Education Plan – Delete, follow HR P&P; Hazardous Substances-Minor changes, combined; High Alert – Major revisions; Medication-Administration-Combined; Medication-Errors-Minor Revisions; Medication Error Reduction Plan; Medication Security-Minor, TFMSCG MA; Medication Nutrition P&P Manual; Prescribing, ordering, and general practice-Minor; Safety-Delete, follow Admin policy; Total Parenteral Nutrition Protocol-Minor; Warming Medications/ Solutions – Combined;
 - B. **Preprinted Orders:** Pre-printed Inventory-Annual Review; Anesthesia-Post Anesthesia; Billy Post Op Orders; Camp Pre Post OP orders; Dobutamine Stress Echocardiogram; Drew Post-op Stamey; Drew Post-op Turp; Drew Radical Prostatectomy; Enteral Nutrition; GI Endoscopy; Kitts Post-op; OB C-section; OB-Newborn; Ortho Post TKA; Orthopedic Post Op; Orthopedic Total Joint Discharge; Outpatient Post Op Orders-New; Pneumococcal Influenza Protocol; Radiology Invasive Procedure Non-vascular; Radiology Invasive Procedure Vascular; S/P Critical Care-Renamed Swing Skilled Admission

ATTACHMENT 1

(Over)

- C. **Pharmacy and Therapeutics Committee Formulary Additions/Deletions:** Cephalexin 125mg/5mL-Deletion; Cefdinir susp (Omnicef)-Addition; Vicoprofen 7.5/200mg -- Request Kitts; Pyxis override list for emergent medications; Oral Phosphate Solutions-Delete
- D. **Medication Error Reduction Plan Pharmacy and Therapeutics Committee:** Implementation Grid; ISMP SALA list for 2009
- E. **Policy and Procedures QA Committee:** Abbreviations, Use of; Case Management TFH, P&P; Case Management IVCH, P&P; TFHD Quality/Risk Department P&P; Health Information Management P&P; Hospice Quality Improvement Plan
- F. **Infection Control Committee:** 2008 Summary of P&P Content changes; Infection Control Manual TOC; Exposure Control Plan TO; Dietary Dept Index for IC; EVS P&P Index; SPD P&P Index
- G. **Policy and Procedure Manual Review:**
 - 1. **Department of OB/PEDS:** Women and Family;
 - 2. **IVCH Committee:** Case Management; Diagnostic Imaging; Emergency Department; Emergency Preparedness; Lakeview Nursing; Therapy Services; Pediatrics; Nursing; Respiratory Therapy; Laboratory; Surgical Services
 - 3. **Department of Medicine:** Therapy Services; ICU; Respiratory Care; Med Surg; DI; Cancer; Extended Care Center; Laboratory; Cardiac Rehab; Nursing Services; Multispecialty Clinics; Pediatrics
- H. **Interdisciplinary Practice Committee:**
 - 1. **Annual Review of Standardized Procedures:** Nurse Practitioner/PA Protocols Occ Health, MSC, Cancer Center, PA First Assist – no changes; RN Vaccines -- no changes; RN closing lacerations – discontinued; RN: First Assistant – minor revisions; RN: Discharging Patient From ASD – minor revisions to meet the Nurse Practice Act; RN: Medical Screening Exam – OB #23-26 Recommendation to change title to Perinatal Medical Screening; RN: First Aid Room; RN: First Aid Room – Diamond Peak; RN: ASD Bladder Assessment – discontinued; RN: Pulse Ox -- discontinued
 - 2. **Allied Health Professional Manual**

(Over)

10. Consent Calendar: *These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.*

- A. Minutes of Meeting Of 12/19/08, 01/27/09 ATTACHMENT 2
 - B. Financial Report – January 2009 ATTACHMENT 3
 - C. Approval of TFHD Policy & Procedure Manuals**:
Administration, Auxiliary, Board of Directors,
Children’s Center, Education, Engineering, Home Health,
Hospice, Human Resources, Information Management,
Materials Management, Occupational Health Clinic, Patient
Financial Services, Patient Registration, Safety / Security,
 - D. Approval of IVCH Policy & Procedure Manuals**:
Auxiliary, Education, Engineering, Waste Management Plan
 - E. Policy Approval
 - 1. Patient Rights And Responsibilities ATTACHMENT 4
 - 2. Patient/Family Complaints/Grievance ATTACHMENT 5
 - F. New Agreements
 - 1. Interdisciplinary Practice Committee Medical Advisor –
Allied Health Professional Oversight, Reini Jensen, M.D. ATTACHMENT 6
 - 2. IVCH Medicine Coverage Agreement, Dianne Higgins ATTACHMENT 7
 - 3. Anesthesia Coverage Agreement, John Petraglia, M.D. ATTACHMENT 8
- 11. Chief Executive Officer’s Report**
- A. Nursing/Clinical Operations Report ATTACHMENT 9
 - B. Report From Incline Village Community Hospital (IVCH)
- 12. Board Committee Reports/Recommendations**
- A. Finance Committee – 2/18/09 ATTACHMENT 10
- 13. Items for Board Discussion And/Or Action**
- A. Citizens Oversight Committee Vacancy ATTACHMENT 11
 - B. Board Vacancy
 - C. Board Self-Assessment Discussion & Goals
- 14. Agenda Input For Upcoming Committee Meetings**
- 15. Items for Next Meeting**
- 16. Board Members Reports/Closing Remarks**
- 17. Closed Session Continued, If Necessary**

Robert A. Schapper
Chief Executive Officer

RS:clb

*Denotes material (or a portion thereof) will be distributed at a later date

**The entire manual/document is available for review via the Chief Executive Officer’s Office.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District’s public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.

G:BoardofDirectors: 022409 BODAg