



**REGULAR MEETING OF THE BOARD OF DIRECTORS OF TAHOE FOREST HOSPITAL DISTRICT TO BE HELD ON TUESDAY MARCH 26, 2013 AT 4 PM IN THE ESKRIDGE CONFERENCE ROOM, TAHOE FOREST HOSPITAL, 10121 PINE AVENUE, TRUCKEE, CA - OPEN SESSION WILL BEGIN AT 6:00 PM OR SOON THEREAFTER, FOLLOWING CLOSED SESSION**

**AGENDA**

1. **Call to Order**
2. **Roll Call**
3. **Clear The Agenda/Items Not On The Posted Agenda**
4. **Input Audience:** *This is an opportunity for members of the public to comment on any closed session item appearing before the Board on this agenda.*
5. **Closed Session:**
  - A. Approval of closed session minutes of 2/26/13
  - B. Health & Safety Code Section 32155: Quality Report
  - C. California Government Code Section 54956.9(c): Potential Litigation (1 case)
  - D. Government Code Section 54957: Chief Executive Officer Monthly Performance Evaluation
  - E. Health & Safety Code Section 32155: Medical Staff Credentials
6. **Dinner Break**

**APPROXIMATELY 6:00 P.M.**

7. **Open Session – Call to Order**
8. **Clear The Agenda/Items Not On The Posted Agenda**
9. **Input – Audience:** *This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.*
10. **Input From Employee Associations**
11. **Medical Staff Report** ATTACHMENT 1
  - A. IVCH Committee: Annual Approval of Policies and Procedures
  - B. Quality Committee:
    - QA Plan
    - Falls Policy
    - Hand Off Communication
12. **Consent Calendar:** *These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.*
  - A. Minutes of Meetings of: 2/26/13; 3/5/13 ATTACHMENT 2
  - B. Financial Report – December 2012 ATTACHMENT 3
  - C. New Contracts
    - a. Chair, Medical Education Committee for Charles Zipkin, M.D. ATTACHMENT 4
    - b. Grant Agreement – North Tahoe Family Resource Center and Family Resource Center of Truckee ATTACHMENT 5
    - c. PSA for Administrative Medical Director, Shawni Coll, D.O. ATTACHMENT 6
  - D. Renewal Contract, Amendment to PSA for Dianne Higgins, M.D. ATTACHMENT 7

(Over)

**Board of Directors Agenda  
March 26, 2013  
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|---|---------------|
| <b>11. Chief Executive Officer's Report</b>                                   | ATTACHMENT 8  |
| A. COO Operations Report  |               |
| B. Nursing Report   |               |
| C. Incline Village Community Hospital   |               |
| D. CIO Report   |               |
| <b>12. Board Committee Reports/Recommendations</b>                            |               |
| A. Finance Committee Meeting – 3/22/13  | ATTACHMENT 9  |
| CPSI Conversion Status  | ATTACHMENT 10 |
| B. Quality Committee Meeting – 3/19/13  | ATTACHMENT 11 |
| “Just Culture” 2 Hour Training for the Board of Directors – October 1, 2 or 3 |               |
| C. Governance Committee Meeting – 3/26/13                                     | ATTACHMENT 12 |
| <b>13. Items for Board Discussion And/Or Action</b>                           |               |
| A. ED/SPD Increment – 2 Bid Awards and Negotiations                           | ATTACHMENT 13 |
| B. Board Self-Assessment Goals 2012-2013                                      | ATTACHMENT 14 |
| <b>15. Agenda Input For Upcoming Committee Meetings</b>                       |               |
| <b>16. Items for Next Meeting</b>   |               |
| <b>17. Board Members Reports/Closing Remarks</b>                              |               |
| <b>18. Closed Session Continued, If Necessary</b>                             |               |
| <b>19. Open Session</b>   |               |
| <b>20. Report of Actions Taken in Closed Session</b>                          |               |
| <b>21. Adjourn</b>  |               |

*The next regularly scheduled meeting of the Board of Directors of Tahoe Forest Hospital District is April 23, 2013, 10121 Pine Avenue, Truckee, CA. A copy of the Board meeting agenda is posted on the District's web site ([www.tfhd.com](http://www.tfhd.com)) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting.*

Robert A. Schapper  
Chief Executive Officer

RAS:jlm

\*Denotes material (or a portion thereof) will be distributed at a later date

\*\*The entire manual/document is available for review via the Chief Executive Officer's Office.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Tahoe Forest Hospital District is an Equal Opportunity Employer.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.