



TAHOE FOREST HOSPITAL DISTRICT

2016-09-14 Board Governance Committee

Wednesday, September 14, 2016 at 8:00 a.m.

Tahoe Conference Room - Tahoe Forest Hospital

10054 Pine Avenue, Truckee, CA 96161

Meeting Book - 2016-09-14 Board Governance Committee

09/14/16 Governance Committee

AGENDA

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6. APPROVAL OF MINUTES

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7. ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION

7.1. Contracts

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7.2. Policies

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GOVERNANCE COMMITTEE

AGENDA

Wednesday, September 14, 2016 at 8:00 a.m.
Tahoe Conference Room - Tahoe Forest Hospital
10054 Pine Avenue, Truckee, CA 96161

1. **CALL TO ORDER**

2. **ROLL CALL**

John Mohun, Chair; Greg Jellinek, M.D., Board Member

3. **CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA**

4. **INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Committee on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Committee cannot take action on any item not on the agenda. The Committee may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. **CLOSED SESSION**

5.1. **Approval of Closed Session Minutes: 07/20/2016**

6. **APPROVAL OF MINUTES OF: 07/20/2016**

7. **ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION**

7.1. **Contracts**

New, amended, and auto renewed contracts are submitted to the Governance Committee for review and consideration for recommendation of approval by the Board of Directors.

7.1.1. **Robert Mancuso, M.D. – Professional Services Agreement**..... ATTACHMENT

7.1.2. **David Kitts, M.D. – Professional Services Agreement** ATTACHMENT

7.1.3. **Ephraim Dickinson, M.D. – Professional Services Agreement** ATTACHMENT

7.1.4. **Kevin Cahill, M.D. – Professional Services Agreement**..... ATTACHMENT

7.2. **Policies**

7.2.1. **Professional Courtesy Policy** ATTACHMENT

Committee will review revisions for the TFHD Professional Courtesy Policy.

8. **REVIEW FOLLOW UP ITEMS / BOARD MEETING RECOMMENDATIONS**

9. **NEXT MEETING DATE**

The next Governance Committee meeting is scheduled for October 19, 2016 at 8:00 a.m.

10. **ADJOURN**

*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions.

Equal Opportunity Employer. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.



GOVERNANCE COMMITTEE

DRAFT MINUTES

Wednesday, July 20, 2016 at 8:00 a.m.
Tahoe Conference Room - Tahoe Forest Hospital
10054 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 8:00 a.m.

2. ROLL CALL

Board: Greg Jellinek, M.D., Acting Chair; Dale Chamblin, Board Member

Staff: Harry Weis, CEO; Ted Owens, Executive Director of Governance and Community Benefit; Stephanie Hanson, Compliance Analyst; Tammi Allowitz, Contracts Coordinator; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel (via phone); Jim Hook, The Fox Group (via phone)

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

Item 7.1.4. will be removed from the agenda.

4. INPUT – AUDIENCE

No public comment was received.

Open Session recessed at 8:04 a.m.

5. CLOSED SESSION

Discussion was held on privileged matters.

Open Session reconvened at 8:33 a.m.

6. APPROVAL OF MINUTES OF: 06/15/2016

Director Jellinek moved approval of June 15, 2016, seconded by Director Chamblin.

7. ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION

7.1. Contracts

New, amended, and auto renewed contracts are submitted to the Governance Committee for review and consideration for recommendation of approval by the Board of Directors.

7.1.1. Gina Barta, M.D. – Hospitalist Services Agreement

This is a standard continuation of Dr. Barta's Hospitalist contract.

7.1.2. Richard Ganong, M.D. – Hospitalist Services Agreement

This is a standard continuation of Dr. Ganong's Hospitalist contract.

7.1.3. Reini Jensen, M.D. – Hospitalist Services Agreement

This is a standard continuation of Dr. Jensen's Hospitalist contract.

7.1.4. Paul Krause, M.D. – Hospitalist Services Agreement

Dr. Krause provided a termination letter and his Hospitalist contract will not be renewed.

**7.1.5. David Kitts, M.D. – Fourth Amendment to Agreement to Provide Emergency
Department Professional Services**

No discussion was held.

Governance Committee moved to bring the contracts forward to the full board.

7.2. Policies

7.2.1. ABD-21 Physician and Professional Service Agreements

Committee discussed revisions for ABD-21 Physician and Professional Service Agreements policy. The wording for the policy was cleaned up.

Stephanie Hanson informed the Governance Committee that it is no longer a technical violation to get signatures after the contract effective date. Stark Law was changed in January 2016 to allow contracts to be signed within 90 days after effective date.

Director Chamblin commented that he takes solace in the fact that contracts are reviewed by Governance first.

Governance Committee recommends the changes to ABD-21 go to full board for approval.

7.3. Memorandum Regarding Rates for District Residents and Non-Residents

Director Jellinek stated he will send the memo along to the community members who had been expressing concern on this item.

8. REVIEW FOLLOW UP ITEMS / BOARD MEETING RECOMMENDATIONS

9. NEXT MEETING DATE

The next Governance Committee meeting is scheduled for August 17, 2016 at 8:00 a.m.

10. ADJOURN

Meeting adjourned at 8:47 a.m.

7.1. Contracts

Contracts redacted.

Available for public viewing via a Public Records request.



Board Executive Summary

By: **Judy Newland**
COO

DATE: 9-8-2016

ISSUE:

To protect the health and safety of employees, patients, and the community as a whole the medical staff is approving a policy that ensures that current Medical and Allied Health Staff are immune to vaccine preventable diseases and follow the Centers for Disease Control (CDC) and California Department of Public Health (CDPH) recommendations for vaccine administration to healthcare personnel. The TFHD Professional Courtesy Policy establishes guidelines for the extension of professional courtesy discounts for Physicians and Allied Health Staff for the purpose of immunizations.

BACKGROUND:

Following exposure to measles patients by the medical staff, it was identified that there is no documentation status of immunizations for Medical and Allied Health Staff within the Health System. Currently there is no requirements at time of credentialing for medical staff applicants to provide immunization status as recommended by the CDC and CDPH. The medical staff is approving an Immunizations/Vaccinations for Medical and Allied Health Staff Policy to ensure immunizations are documented at time of credentialing and all current Medical and Allied Health staff are current with their immunizations. To support Medical and Allied Health Staff on getting current on immunizations/vaccinations, a professional courtesy discount is being recommended.

ACTION REQUESTED:

Approve the TFHD Professional Courtesy Policy. The Non-Monetary Compensation policy is available to use as an alternative to support Medical and Allied Health Staff obtaining current immunization status.



TAHOE
FOREST
HEALTH
SYSTEM

Origination Date:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Department:	Quality Assurance / Performance Improvement - AQPI
Applies To:	System

TFHD Professional Courtesy Policy

PURPOSE:

Purpose: The purpose is to establish guidelines for the extension of professional courtesy discounts to Physicians and Allied Health Professionals Staff for the purpose of Immunizations.

- A. Tahoe Forest Health System(TFHS) will offer no-cost immunizations to credentialed Physicians and Allied Health Staff, where permitted by Stark regulations.
- B. TFHS will offer discounts on bills for immunizations to credentialed Physicians and Allied Health Staff, who are not employees of an Affiliate or TFHS, only as permitted by this policy.
- C. Any discounts offered or provided pursuant to this policy comply with applicable laws and regulations, including the federal Anti-Kickback law and the Stark law.
- D. Under no circumstances will any discount involve a TFHS paying remuneration to a physician or any other individual or entity, directly or indirectly, with the intent to induce the physician or other individual or entity to refer patients to, or otherwise generate business for, TFHS.

POLICY:

Definitions:

- A. **"Remuneration"** means anything of value, including, but not limited to, cash, items or services.
- B. **"Physician"** means a duly licensed and authorized doctor of medicine or osteopathy, doctor of dental surgery or dental medicine, doctor of podiatric medicine, doctor of optometry, or chiropractor.
- C. **"Other potential referral source"** means an Allied Health Staff (AHS) and any individual [other than a licensed physician, dentist, chiropractor, optometrist or podiatrist] or entity in a position to make or influence referrals to, or otherwise generate business for, a provider.
- D. **Professional Courtesy discount is:** the provision of free or discounted health care items or services to physician or allied health staff
- E. **"Immunizations"** means:
 - 1. routine screening and immunizations for Hepatitis B, influenza (annual flu shots) and TB screening;
 - 2. other screening and immunizations necessary due to exposure a dangerous virus or disease while providing physician/AHS services at a Provider; and
 - 3. screening and immunizations for MMR, Varicella and Tdap;

Policy:

- A. The Professional Courtesy Policy must be approved by the Tahoe Forest Health District governing board prior to offering the discount.
- B. This policy applies to the TFHS which includes following entities of Tahoe Forest Hospital District (the "District") with a formal medical staff: (1) Tahoe Forest Hospital and Incline Village Community Hospital (each, an "Affiliate"); and (2) any hospital or healthcare facility in which an Affiliate either manages or controls the day-to-day operations of the facility (each, a "Provider").
- C. Immunizations described in Definitions E.1 and E.2 above may be offered at no cost to physicians and AHS, as permitted by Stark regulations. These Immunizations are not considered to be provided at a discount.
- D. TFHS and Affiliates with a formal medical staff may offer a discount on Immunizations described in Definitions E.3 above, to physicians and Allied Health Staff, provided that it follows all the steps set forth in this policy and the discount is offered without regard to the volume or value of referrals or other business generated between the parties. Unless permitted by this policy, Affiliates or Providers may not offer or provide discounts to any other potential referral source.
- E. The discount on Immunizations described in Definitions E.3 above will be 100%.
- F. The discount on Immunizations described in Definitions E.3 are the only discounts that can be offered on services provided to physicians and AHS.
- G. Discounts may not be offered pursuant to this policy to any individual who is a federal health care program beneficiary, e.g., Medicare or Medi-Cal/Medicaid.
- H. TFHS elects to offer discounts permitted by this policy, the TFHS and its Affiliates is required to offer discounts to all current members of its medical and Allied Health Staffs.
- I. Physicians not eligible for Immunizations as a courtesy discount defined in Definitions E.3 above, may receive the Immunizations, with the value of the services tracked as part the District's Non-Monetary Compensation policy. The value of the Immunizations shall be the acquisition cost of the vaccine/ screening test incurred by the District.
- J. TFHS shall advise all eligible individuals of the availability of and limitations on the discounts set forth in this policy. Notification may be made in person, in writing, or other form of private communication.
- K. TFHS will implement a procedure for approving in writing all discounts offered and provided to individual pursuant to this policy.
- L. The Affiliate's or TFHS COO is responsible for ensuring that all individuals adhere to the requirements of this policy. If the COO identifies a violation of this policy, the COO shall immediately report the violation to the District's Compliance Officer.
- M. Adherence to this policy shall be monitored as part of the District's Corporate Compliance Annual Work-plan. screening and immunizations for MMR, Varicella and Tdap;

PROCEDURE:

Special Instructions / Definitions:

Related Policies/Forms: AGOV1502 Physician Non-Monetary Compensation, ABD-09 Financial Assistance Program Full Charity Care and Discount Partial Charity Care

References: Ref: CDPH Immunizations and Immunity Testing Recommendations for California Healthcare Personnel and Health Science Students 2015

All revision dates:

Attachments:

No Attachments

DRAFT