



REGULAR MEETING OF THE BOARD OF DIRECTORS

MINUTES

Thursday, March 23, 2017 at 4:00 p.m.

Eskridge Conference Room - Tahoe Forest Hospital
10121 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:03 p.m.

2. ROLL CALL

Board: Charles Zipkin, M.D., Board President; Gregory Jellinek, M.D., Vice President; Dale Chamblin, Treasurer; Randy Hill, Secretary; Alyce Wong, R.N., Board Member

Staff: Harry Weis, Chief Executive Officer; Judy Newland, Chief Operating Officer; Crystal Betts, Chief Financial Officer; Carl Blumberg, Risk Manager & Patient Safety Officer; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

No changes were made to the agenda.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:04 p.m.

5. CLOSED SESSION

5.1. Liability Claims (Gov. Code §54956.95)

Claimant: Kelly Campbell, BETA file No.: 16-000132

Claim Against: Tahoe Forest Hospital District

Discussion was held on a privileged item.

5.2. Liability Claims (Gov. Code §54956.95)

Claimant: Robert Schapper

Claim Against: Tahoe Forest Hospital District

Discussion was held on a privileged item.

5.3. Hearing (Health & Safety Code § 32155)

Subject Matter: Corporate Compliance Report – Closed Session

Number of items: One (1)

Discussion was held on a privileged item.

5.4. TIMED ITEM – 5:30PM – Hearing (Health & Safety Code § 32155) ♦

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

5.5. Approval of Closed Session Minutes ♦

2/23/2017

Discussion was held on a privileged item.

6. DINNER BREAK

APPROXIMATELY 6:00 P.M.

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:00 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel reported out from Closed Session that Items 5.1.-5.3. had no reportable actions. Items 5.4. and 5.5. were both approved by 5-0 votes.

9. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

Board President added an acknowledgement to the agenda.

10. INPUT – AUDIENCE

Public comment was received from new Truckee Police Chief, Rob Leftwich.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received from the Employee Associations.

12. ACKNOWLEDGMENTS

12.1. March 2017 Employee of the Month

Board President acknowledged March 30 as National Doctor Day.

13. MEDICAL STAFF REPORT

13.1. Medical Staff Report

Discussion was held.

Board of Directors directed staff to clarify the use of “guidelines” and “standards” interchangeably in the Guidelines for Allied Health Professionals and Standardized Procedures and bring back it back to the next meeting.

ACTION: Motion made by Director Jellinek, seconded by Director Zipkin, to approve the request to add a new board certification for “Pediatric Nursing Certification Board” as an additional credentialing certification option for nurse practitioners as presented.

AYES: Directors Wong, Hill, Chamblin, Jellinek and Zipkin

NAYS: None

Abstention: None

No public comment was received.

14. CONSENT CALENDAR

14.1. Approval of Minutes of Meetings

2/23/2017

14.2. Financial Report

14.2.1. Financial Report- January 2017

14.2.2. Financial Report- February 2017

14.3. Policies

14.3.1. ABD-10 Emergency On Call

14.4. Staff Reports (Information Only)

14.4.1. CEO Board Report

14.4.2. COO Board Report

14.4.3. CNO Board Report

14.4.4. CIO Board Report

14.4.5. CMO Board Report

No public comment received.

ACTION: Motion made by Director Hill, seconded by Director Wong, to accept the Consent Calendar as presented.

AYES: Directors Wong, Hill, Chamblin, Jellinek and Zipkin

NAYS: None

Abstention: None

15. ITEMS FOR BOARD ACTION

15.1. Incline Village Community Hospital HVAC Bid

The Board of Directors reviewed and considered for approval a bid to upgrade the HVAC system at Incline Village Community Hospital.

Discussion was held.

ACTION: Motion made by Director Chamblin, seconded by Director Jellinek, to approve the bid as presented.

AYES: Directors Wong, Hill, Chamblin, Jellinek and Zipkin

NAYS: None

Abstention: None

15.2. CEO Incentive Compensation and Performance Review Criteria

Discussion was held.

The Board of Directors agreed on the following incentive compensation and performance criteria:

- Achieve net income of \$4,080,024 - 6/30/17 WEIGHTED: 60%
- Achieve target of 170 days cash on hand - 6/30/17 WEIGHTED: 10%

**Both of these metrics have to be achieved for payout.

- 6 major goals (previously defined as strategies) WEIGHTED: 30%
 - Compliance (WEIGHTED: 10%)

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The CEO will assure and demonstrate that a current and comprehensive compliance program is in place.

- Patient Satisfaction/Quality (WEIGHTED: 10%)

Achieve 93.76 (same as 6/30/16) for Patient Satisfaction score from Press Ganey (IP, OP, Ambulatory, TFH/IV ER, MSC).

- Physician service lines (WEIGHTED: 5%)

Complete makeover, Considering ECG work & task force work, Walter Kopp input.

- Information Technology (WEIGHTED: 2%)

Define with best terms the next EMR for TFHS and the related business software.

- Create a new Master Plan (WEIGHTED: 1%)

All physician services, clinical services, overhead services and parking.

- Community Relations (WEIGHTED: 2%)

ACTION: Motion made by Director Jellinek, seconded by Director Chamblin, to approve the CEO Incentive Compensation and Performance Review Criteria as discussed.

No public comment was received.

AYES: Directors Wong, Hill, Chamblin, Jellinek and Zipkin

NAYS: None

Abstention: None

Discussion was held.

16. ITEMS FOR BOARD DISCUSSION

16.1. Quality Presentation on Infection Prevention and Control

Laurel Holmer, TFHD Infection Preventionist, provided a presentation on Infection Prevention and Control.

Discussion was held.

17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

None.

18. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION

18.1. Quality Committee Meeting – 03/14/2017

Director Wong provided an update from the recent Board Quality Committee meeting.

18.2. Personnel Committee Meeting – 03/21/2017

Director Wong provided an update from the recent Board Personnel Committee meeting.

18.3. Finance Committee Meeting – 03/21/2017

Director Chamblin provided an update from the recent Board Finance Committee meeting.

18.4. Community Benefit Committee Meeting – Meeting will be held on 03/27/2017.

18.5. Governance Committee Meeting – No meeting held in March.

19. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS

None.

20. ITEMS FOR NEXT MEETING

Board President would like to discuss adding the Quadruple AIM to the District's Vision Statement.

21. BOARD MEMBERS REPORTS/CLOSING REMARKS

CFO highlighted it is not mandatory for staff to increase their retirement deferrals to 6% as mentioned.

22. CLOSED SESSION CONTINUED, IF NECESSARY

Not applicable.

23. OPEN SESSION

24. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

Not applicable.

25. ADJOURN

Meeting adjourned at 7:30 p.m.