



TRUCKEE SURGERY CENTER REGULAR MEETING OF THE BOARD OF MANAGERS

AGENDA

Wednesday, September 6, 2023 at 12:00 p.m.
Human Resources Conference Room – Tahoe Forest Hospital
10121 Pine Avenue, Truckee, CA 96161

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA**

4. **INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. **APPROVAL OF MINUTES** ♦

5.1. 05/17/2023 Regular Meeting ATTACHMENT

6. **ITEMS FOR BOARD ACTION** ♦

6.1. **Fiscal Year 2024 Budget** ♦ ATTACHMENT

Truckee Surgery Center Board of Managers will approve the Fiscal Year 2024 Budget.

6.2. **Annual Policy Approvals** ♦

Truckee Surgery Center Board of Managers will review and consider for approval the following policies:

6.2.1. Policy & Procedure List ATTACHMENT

6.2.2. Truckee Surgery Center Medical Staff Bylaws ATTACHMENT

6.2.3. Truckee Surgery Center Medical Staff Rules & Regulations ATTACHMENT

6.2.4. Preprinted Orders ATTACHMENT

6.3. **New Policies** ♦

Truckee Surgery Center Board of Managers will review and consider for approval the following proposed new policies:

6.3.1. Travel Expense Reimbursement (HR-2301) ATTACHMENT

6.3.2. Travel Hours Reimbursement (HR-2302) ATTACHMENT

6.3.3. Contract Review & Approval (GOV-2301) ATTACHMENT

6.3.4. Business Plan Development (GOV-2302) ATTACHMENT

6.3.5. Administrative Delegation of Authority (GOV-2303) ATTACHMENT

6.3.6. Purchase Authorization (GOV-2304) ATTACHMENT

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6.3.7. Special Items Purchase (GOV-2305) ATTACHMENT

6.4. Retired Policies ◆

Truckee Surgery Center Board of Managers will consider retiring the following policies:

6.4.1. COVID-19: Screening of Patients, Employees and Vendors (IC-2002) ATTACHMENT

6.4.2. COVID-19: Vaccine Policy (IC-2100)..... ATTACHMENT

7. ITEMS FOR BOARD DISCUSSION

7.1. Financial Reports

Truckee Surgery Center Board of Managers will review the following financial reports:

7.1.1. FY23 Year End Financial Statement ATTACHMENT

7.1.2. Surgical Notes Dashboard..... ATTACHMENT

7.2. Coding Review Report..... ATTACHMENT

Truckee Surgery Center Board of Managers will review the Second Quarter 2023 Coding Review Report.

7.3. Administrator Update..... ATTACHMENT

Truckee Surgery Center Board of Managers will receive an update from the Administrator on operations, staffing, facility and equipment needs.

8. CLOSED SESSION

8.1. Approval of Closed Session Minutes ◆

05/17/2023

8.2. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Second Quarter 2023 Infection Control Data Summary

Number of items: One (1)

8.3. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Second Quarter 2023 Quality Assurance Performance Improvement Data

Number of items: Eight (8)

8.4. Hearing (Health & Safety Code § 32155)

Subject Matter: Operation Zephyr Event Report Out and Second Quarter Fire Drill Report

Number of items: Two (2)

8.5. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Annual Formulary Review

Number of items: One (1)

8.6. Hearing (Health & Safety Code § 32155)

Subject Matter: Managed Care Contract Rate Reimbursement

Number of items: One (1)

8.7. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Medical Staff Credentials Report

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

10. ITEMS FOR NEXT MEETING

11. ADJOURN

*Denotes material (or a portion thereof) may be distributed later.

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A copy of the board meeting agenda is posted on Tahoe Forest Hospital District's web site (www.tfhd.com) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting. Materials related to an item on this Agenda submitted to the Board of Managers, or a majority of the Board, after distribution of the agenda are available for public inspection in the District's Administration Office, 10977 Spring Lane, Truckee, CA 96161, during normal business hours.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions.

Equal Opportunity Employer. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.