



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, April 23, 2020 at 4:00 p.m.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Tahoe Forest Hospital District Board of Directors for April 23, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Please use this web link: <https://zoom.us/j/91893367689>

Or join by phone:

If you prefer to use your phone, you may call in using the numbers below.

(346) 248 7799 or (301) 715 8592

Meeting ID: 918 9336 7689

Public comment will also be accepted by email to mrochefort@tfhd.com. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Oral public comments will be subject to the three minute time limitation (approximately 350 words). Written comments will be distributed to the board prior to the meeting but not read at the meeting.

1. CALL TO ORDER

Meeting was called to order at 4:03 p.m.

2. ROLL CALL

Board: Alyce Wong, Board Chair; Mary Brown, Vice Chair; Art King, Secretary; Dale Chamblin, Treasurer; Michael McGarry, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Judy Newland, Chief Operating Officer; Matt Mushet, In-House Counsel; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:09 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155)

Subject Matter: First Quarter 2020 Corporate Compliance Program Report

Number of items: One (1)

Discussion was held on a privileged item.

5.2. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))

A point has been reached where, in the opinion of the District Board, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District.

Statement made outside an open meeting of District (Gov. Code §54956.9(e)(5)) by Corrine Zack regarding access to medical records, and a written record of the statement was made prior to the meeting and is available for public inspection in the Clerk's office.

Discussion was held on a privileged item.

5.3. Hearing (Health & Safety Code § 32155)

Subject Matter: 2019 Annual Quality Report

Number of items: One (1)

Discussion was held on a privileged item.

5.4. Hearing (Health & Safety Code § 32155)

Subject Matter: Quality Assurance Report

Number of items: One (1)

Discussion was held on a privileged item.

5.5. Approval of Closed Session Minutes

03/26/2020

Discussion was held on a privileged item.

5.6. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6. DINNER BREAK

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:04 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel noted there was no reportable action on item 5.1. through 5.4. Item 5.5. was approved on a 5-0 vote and item 5.6. was also approved on a 5-0 vote.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. ACKNOWLEDGMENTS

12.1. Svieta Schopp was named April 2020 Employee of the Month.

13. MEDICAL STAFF EXECUTIVE COMMITTEE

13.1. Medical Executive Committee (MEC) Meeting Consent Agenda
MEC recommended the following for approval by the Board of Directors:

With content changes

- *Bylaws*
- *Rules & Regulation*
- *Standardized Procedures for PA's and NP's*
- *Trauma Activation Algorithm*
- *AHP Guidelines*
- *NP-PA Privilege Form*

New Privilege Forms

- *Licensed Clinical Social Workers*
- *Licensed Marriage Family Therapist*
- *PA CA Practice Agreement*
- *Collaborative Practice Agreement NP*

Discussion was held.

No public comment was received.

ACTION: Motion made by Director Brown to approve the Medical Executive Committee Meeting Consent Agenda as presented, seconded by Director McGarry. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

14. CONSENT CALENDAR

14.1. Approval of Minutes of Meetings

14.1.1. 03/26/2020

14.2. Financial Reports

14.2.1. Financial Report – March 2020

14.3. Approve Board Policies

14.3.1. Financial Assistance Program Full Charity Care and Discount Partial Charity Care Policies, ABD-09

14.3.2. Emergency On-Call Policy, ABD-10

14.4. Ratify new TFHS Foundation Board Member

14.4.1. Alan Kern - Resume

14.5. Accept Quarterly Compliance Report

14.5.1. First Quarter 2020 Corporate Compliance Program Report

Discussion was held.

No public comment was received.

ACTION: Motion made by Director Chamblin to approve the Consent Calendar as presented, seconded by Director King. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

15. ITEMS FOR BOARD DISCUSSION

15.1. Annual Foundations Update

Karli Epstein, Executive Director of Foundations, provided an annual update on the Tahoe Forest Health System Foundation and Incline Village Community Hospital Foundation.

15.2. COVID-19 Update

CEO provided an update on hospital and clinic operations related to COVID-19.

16. ITEMS FOR BOARD ACTION

16.1. Resolution 2020-04 Declaration of Emergency

The Board of Directors reviewed and considered approval of a resolution declaring and confirming a state of emergency due to spread and threatened spread of COVID-19.

Discussion was held.

No public comment was received.

ACTION: Motion made by Director Brown to approve Resolution 2020-04 as presented, seconded by Director McGarry. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

16.2. Moss Adams Engagement Letter

Director King recused himself from this item and disclosed the basis of his financial conflict. Clerk removed Director King from the meeting at 7:01 p.m.

The Board of Directors reviewed and considered approval of a three-year engagement letter with Moss Adams for audit and nonattest services.

Discussion was held.

No public comment was received.

ACTION: Motion made by Director Chamblin, seconded by Director McGarry, to approve the Moss Adams Engagement Letter subject to legal review. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

Brown – AYE

Wong – AYE

Motion approved on a 4-0 vote.

Director King rejoined the meeting at 7:13 p.m.

17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Not applicable.

18. BOARD COMMITTEE REPORTS

None.

19. BOARD MEMBERS REPORTS/CLOSING REMARKS

Director McGarry attended the Foundation Board Meeting but update was covered by Executive Director of Foundations under item 15.1.

20. CLOSED SESSION CONTINUED, IF NECESSARY

Not applicable.

21. OPEN SESSION

22. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

23. ADJOURN

Meeting adjourned at 7:15 p.m.