



SPECIAL MEETING IN LIEU OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TAHOE FOREST HOSPITAL DISTRICT TO BE HELD ON MONDAY, FEBRUARY 27, 2012 AT 4:00 PM IN THE ESKRIDGE CONFERENCE ROOM THE OPEN SESSION WILL BEGIN AT APPROXIMATELY 6:00 PM

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Clear The Agenda/Items Not On The Posted Agenda/Input Audience**
4. **Input – Audience**  
Employee Associations
5. **Closed Session:**
  - A. Approval of Closed Session Minutes of 1/24/12
  - B. California Government Code 54956.9 Pending Litigation (1 case)
  - C. California Government Code Section 54956.8: Conference with Real Property Negotiator, Robert A. Schapper, 10113 & 10143 Levon Avenue, Carl Miller Negotiator
  - D. California Government Code Section 54956.8: Conference with Real Property Negotiators, Robert A. Schapper & Rick McConn, 10054 Pine Avenue, Truckee, CA, Dale & Darrel Pierce
  - E. Health & Safety Code Section 32155: Quality/Risk/Patient Safety Report
  - F. Health & Safety Code Section 32155: Medical Staff Credentials
  - G. Government Code Section 54957: Chief Executive Officer Monthly Performance Evaluation
6. **Dinner Break**  

APPROXIMATELY 6:00 PM
7. **Open Session Call To Order**
8. **Clear The Agenda/Items Not On The Posted Agenda**
9. **Input Audience**  
Employee Associations
10. **Medical Staff Report**

ATTACHMENT 1

  - A. Annual Approval of Policies and Procedures
    - a. Department of Medicine
      - I. Cancer Center
      - II. Cardiac Rehab
      - III. DI
      - IV. Extended Care Center
      - V. Home Health
      - VI. Hospice
      - VII. ICU
      - VIII. Laboratory
      - IX. Med Surg & Swing
      - X. MSC
      - XI. Respiratory Therapy
    - B. Policies and Procedures
      - a. Department of OB/Peds
        - I. Pediatric attendance at Delivery and Change of Status (revised)
        - II. Biophysical Profile (NEW)
        - III. Fetal Monitoring 2011w HG Recommendations (revised)
        - IV. Antepartum Testing (revised)
        - V. Annual Approval of Policies and Procedures

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- C. Annual Approval of Policies and Procedures
  - a. IVCH Committee
    - I. Infection Control
    - II. Employee Health
    - III. EVS
      - i. EVS Chemical Inventory
    - IV. Nutritional Services
    - V. Perioperative Services (includes Anesthesia)
    - VI. Nursing Services
    - VII. Emergency Department
    - VIII. Dietary
    - IX. DI
    - X. Rehabilitation Services – PT/OT/Speech
    - XI. Case Management – Utilization Review Plan
- D. Policies and Procedures
  - a. Cancer Committee
    - I. 2012 Cancer Program Goals
    - II. Annual Appointment of Clinical Coordinators
    - III. Cancer Conference Policy and Procedure (revised)
    - IV. Cancer Registry Policy and Procedures (new)
      - i. Abstracting
      - ii. Case Finding
      - iii. Confidentiality
      - iv. Security
      - v. Quality Control
      - vi. Quality Improvement
      - vii. Case Eligibility
      - viii. Accession Register
      - ix. Follow Up
      - x. Cancer Registrar Job Description
      - xi. Master Patient Index
    - V. Cancer Committee Coordinator Roles and Responsibilities (new)
- E. Policies and Procedures
  - a. Diagnostic Committee
    - I. DI Delineation of Privileges (revised)
    - II. Annual Approval of Policies and Procedures
      - i. Interventional Radiology
      - ii. Mammography
      - iii. MRI
      - iv. Nuclear Medicine
      - v. Ultrasound
      - vi. X-Ray
- F. Department of Medicine and P&T Committee
  - a. IV to PO Conversion Policy (new)
  - b. Admission Orders (revised)
- G. Clinical Case Conference Policy  
Medical Education Committee

11. **Consent Calendar:** *These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.*
- A. Minutes of Meetings of: 1/24/12, 2/9/12 ATTACHMENT 2
  - B. Financial Report – January 2012 ATTACHMENT 3
  - C. Approval of Patient Rights and Responsibilities Policy ATTACHMENT 4
  - D. Approval of TFHD Policy & Procedure Manuals\*\*: TFH Patient Registration; IVCH Patient Registration; Home Health; Hospice
12. **Chief Executive Officer's Report** ATTACHMENT 5  
COO Operations Report  
Nursing Report  
Legislative / Community Update  
CIO Report – Tf2020, EHR Update
13. **Presentations / Staff Reports**
- A. Infection Control Report ATTACHMENT 6
  - B. Facilities Development Update ATTACHMENT 7
    - a. Physical Therapy Update
    - b. IVCH Project Update
    - c. TFH Parking Update
  - C. Strategic Planning Guideline ATTACHMENT 8
  - D. TFH Auxiliary Report (Information) ATTACHMENT 9
14. **Board Committee Reports/Recommendations** ATTACHMENT 10
- A. Finance Committee Meeting – 02/27/12 ATTACHMENT 11
15. **Items for Board Discussion And/Or Action**
- A. TIRHR LLC Operating Agreement ATTACHMENT 12
  - B. Resolution 2012-01: Resolution for Municipal Lease ATTACHMENT 13
  - C. Approval of Possible New IVCHF Board Member: Stuart Jed ATTACHMENT 14
  - D. Board Self-Evaluation; Goals ATTACHMENT 15
17. **Agenda Input For Upcoming Committee Meetings**
18. **Items for Next Meeting**
19. **Board Members Reports/Closing Remarks**
20. **Closed Session Continued if Necessary**
21. **Open Session Report of Actions Taken in Closed Session**  
CEO Incentive Compensation Award
22. **Adjournment**

Robert A. Schapper  
Chief Executive Officer

RAS:clb

\*Denotes material (or a portion thereof) will be distributed at a later date

\*\*The entire manual/document is available for review via the Chief Executive Officer's Office.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.