



SPECIAL MEETING IN LIEU OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TAHOE FOREST HOSPITAL DISTRICT TO BE HELD ON TUESDAY DECEMBER 20, 2011 AT 6:00 PM IN THE ESKRIDGE CONFERENCE ROOM

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Clear The Agenda/Items Not On The Posted Agenda/Input Audience**
4. **Input – Audience**
Employee Associations
5. **Medical Staff Report** ATTACHMENT 1
 - A. P&T Committee and various Department
 - a. Preprinted Orders:
 - i. Anesthesia Post Anesthesia Adult Orders-revised
 - ii. Anesthesia Post Anesthesia Pediatric Orders-new
 - iii. Bronchiolitis Admit Orders (Pediatric)-new
 - iv. Newborn Orders-revised
 - v. OB Scheduled Cesarean Section Pre-operative-revised
 - vi. Pedi CAP Orders-new
 - vii. Sepsis Admission Orders-revised
 - viii. Emergency Medications Policy and Procedure-revised
 - b. Formulary Requests:
 - i. Rivaroxaban (Xarelto)-Addition
 - ii. Oxazepam (Serax)-Deletion
 - iii. Sotalol inj. 150mg/10mL vial-Addition
 - iv. Drotrecogin alfa (Xigris)-Deletion
 - v. Cefotetan (Cefotan)-Deletion, Therapeutic substitution with Mefoxin, example Cefotan 1gm IV Q12H=Mefoxin 1gm IV Q6H, Cefotan 2gm IV Q12H=Mefoxin 2gm IV Q6H (may be given Q4H for more severe infections)
 - vi. Banana Bag-Addition
 - c. Policy and Procedures/IV Guidelines:
 - i. Stress Ulcer Prophylaxis Protocol-New
 - ii. Pre-printed orders-Annual Review
 - iii. IV Administration Guideline Changes and Deletions
 - B. Infection Control Committee
 - a. Exposure Control Plan: Revised
 - b. Neutropenic Precautions: Revised
 - c. Needle stick Sharps Splash: Revised
 - d. Airborne Precautions: Revised
 - C. Cancer Committee
 - a. Clinical Cancer Conference Policy (new)
 - b. Cancer Staging Policy (new)
 - c. Cancer Committee Rules and Regulations (revised)
 - d. Cancer Conference Rules and Regulations (revised)

-Over-

- D. Department of Medicine
 - a. Radiation Oncology Privileges (revised)
 - b. On call Cross coverage note (new)
- 6. **Consent Calendar:** *These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.*
 - A. Minutes of Meetings of 11/03/11, 11/29/11 ATTACHMENT 2
 - B. Financial Report – November 2011 ATTACHMENT 3
 - C. Medical Staff Officers & Department Chair Agreements for:
 - a. Chief of Staff Amendment to PSA for Shawni Coll, D.O. ATTACHMENT 4
 - b. Vice Chief of Staff Amendment to PSA for Gina Barta, M.D. ATTACHMENT 5
 - c. Secretary-Treasurer PSA for Brad Thomas, M.D. ATTACHMENT 6
 - d. Member at Large PSA for Erin Winter, M.D. ATTACHMENT 7
 - e. Department Chair, Anesthesia Dept. Amendment to PSA for Thomas Specht, M.D. ATTACHMENT 8
 - f. Department Chair, Surgery Dept. PSA for David Kitts, M.D. ATTACHMENT 9
 - g. Department Chair, IVCH Sub-Committee Chair Amendment To PSA for Johanna Koch, M.D. ATTACHMENT 10
 - h. Department Chair, Diagnostic Imaging Amendment to PSA For Tad Laird, M.D. ATTACHMENT 11
 - i. Department Chair, Emergency Dept. Amendment to PSA For Michael B. MacQuarrie, M.D. ATTACHMENT 12
 - j. Department Chair, Medicine Dept. PSA for J. Timothy Lombard, M.D. ATTACHMENT 13
 - k. Department Chair, OB/Peds Amendment to PSA for Chris Arth, M.D. ATTACHMENT 14
- 7. **Executive Officer's Report**
 - A. COO Operations Report ATTACHMENT 15
 - B. Nursing Report
 - C. Legislative / Community Update
 - D. CIO Report
- 8. **Presentations / Staff Reports**
 - A. EHR Update
 - B. NLTCHC Newsletter (Information) ATTACHMENT 16
 - C. Corporate Compliance Education
- 9. **Board Committee Reports/Recommendations**
 - A. Finance Committee Meeting – 12/20/11 ATTACHMENT 17
- 10. **Items for Board Discussion And/Or Action**
 - A. Resolution NO. 2011-04: Tahoe Forest Hospital District Resolution Regarding Purchase Of A Medical Office Condominium Unit In The Tahoe Forest Medical Office Building And Approving And Granting Authorization For The Execution Of Documents Relating To Said Purchase ATTACHMENT 18

B. Discussion Regarding Combining Personnel And Retirement Committees

C. Board of Director Meeting Dates 2012

ATTACHMENT 19

11. Agenda Input For Upcoming Committee Meetings

12. Items for Next Meeting

13. Board Members Reports/Closing Remarks

14. Closed Session:

A. Approval of Closed Session Minutes of 11/29/11

B. Health & Safety Code Section 32155: Medical Staff Credentials

C. Health & Safety Code Section 32155: Quality/Risk/Patient Safety Report

D. California Government Code Section 54956.8: Conference with Real Property Negotiator, Robert A. Schapper, 10113 & 10143 Levon Avenue, Carl Miller Negotiator

E. California Government Code Section 54956.8: Conference with Real Property Negotiators, Robert A. Schapper & Rick McConn, 10054 Pine Avenue, Truckee, CA, Dale & Darrel Pierce

F. Health & Safety Code Section 32106: Trade Secrets – Proposed New Service Or Program – Estimated Date Of Public Disclosure: 01/24/12

G. Health & Safety Code Section 32106: Trade Secrets – Proposed New Service Or Program – Estimated Date Of Public Disclosure: Previously 01/25/11 now 01/30/12

H. Government Code Section 54957: Chief Executive Officer Monthly Performance Evaluation

I. Government Code Section 54957: Chief Executive Officer Annual Performance Evaluation

15. Open Session Report of Actions Taken in Closed Session

16. Adjournment

Robert A. Schapper
Chief Executive Officer

RAS:clb

*Denotes material (or a portion thereof) will be distributed at a later date

**The entire manual/document is available for review via the Chief Executive Officer's Office.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.