



SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, November 2, 2017 at 8:30 a.m.

Cedar House Sport Hotel – Cervino Room
10918 Brockway Road, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 8:32 a.m.

2. ROLL CALL

Board: Charles Zipkin, M.D., Board President; Randy Hill, Vice President; Dale Chamblin, Treasurer; Alyce Wong, R.N., Secretary; Mary Brown, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Ted Owens, Executive Director of Governance; Martina Rochefort, Clerk of the Board

Other: Karma Bass, Via Healthcare Consulting

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

No changes were made to the agenda.

4. INPUT AUDIENCE

No public comment was received.

5. ITEMS FOR BOARD DISCUSSION

5.1. Board Strategic Planning [8:30 a.m. – 2:00 p.m.]

Karma Bass, retreat facilitator, reviewed the agenda for the retreat.

Retreat objectives

- Develop a common understanding of what constitutes a strategic issue.
- Agree on an approach for how the board can become more strategic at meetings.
- Identify the board's goals for what TFHD might optimally "look like" in 3-5 years.
- Develop a high-level action plan for what comes next with strategic planning in TFHD.

The Board of Directors reviewed its fiduciary duties and roles.

Open Session recessed at 9:48 a.m.

Open Session reconvened at 9:54 a.m.

The Board of Directors reviewed the District's mission, vision and values.

Facilitator reviewed a sample strategic planning process. Discussion was held on the strategic planning process specific to TFHD.

Open Session recessed at 12:14 p.m.

Open Session reconvened at 12:31 p.m.

Special Meeting of the Board of Directors of Tahoe Forest Hospital District
November 2, 2017 MINUTES – Continued

The Board directed CEO to be mindful of agenda items.

Board members developed what they believed to be strategic issues facing the District.

Additional board education on rural health clinics was requested.

The board felt retention/recruitment and competition are their top two concerns. Ms. Bass recommended tying board agenda items back to strategic issues.

It is the board's position that TFHD is a fully integrated full-service healthcare provider with center of excellence serving the needs of the community.

Action planning and next steps

- The board will take action at its next meeting to commence the strategic planning process.
- CEO was directed bring back a timeline with external help on strategic planning process.
- Board President will give MEC a "heads up" at their next meeting about this.

Next steps

- Full board to go over process and *consider* appointing an ad hoc committee.
- Review another organization's final strategic plan as an example (Via to provide).

Board members will be signed up for The Governance Institute's e-briefings distribution. Clerk of the Board will follow up.

Facilitator suggested putting on an agenda item for discussion the month following after white papers are released.

Future items for follow up:

Medical Staff education (i.e. someone go to MEC to discuss role of board).

More interactions with Medical Staff, Board of Directors, administration (i.e. dinner w/ educational presentation).

More discussions on telemedicine.

Safety/harm issues to come before the board.

More education on RHC.

David Ruderman, Assistant General Counsel, joined the meeting via phone at 2:37 p.m.

Ms. Bass, CEO and Clerk of the Board departed the meeting at 2:39 p.m.

Open Session recessed at 2:39 p.m.

6. CLOSED SESSION

6.1. Public Employee Performance Evaluation (Government Code § 54957)

Title: Chief Executive Officer

Discussion was held on a privileged item.

Open Session reconvened at 4:00 p.m.

7. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

No reportable actions were taken.

8. ADJOURN

Meeting adjourned at 4:00 p.m.