



# SPECIAL MEETING OF THE BOARD OF DIRECTORS

## MINUTES

Wednesday, September 12, 2018 at 9:30 a.m.

Tahoe Conference Room – Tahoe Forest Hospital  
10054 Pine Avenue, Truckee, CA 96161

### 1. CALL TO ORDER

Meeting was called to order at 9:35 a.m.

### 2. ROLL CALL

Board: Dale Chamblin, Board President; Alyce Wong, Secretary; Mary Brown, Board Member

Staff in attendance: Crystal Betts, Chief Financial Officer; Judy Newland, Chief Operating Officer; Dylan Crosby, Manager of Facilities Management and Construction; Martina Rochefort, Clerk of the Board

Other: Jason Shakespeare of Geney Gassiot

*Absent: Chuck Zipkin, Treasurer*

### 3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

No changes were made to the agenda.

### 4. INPUT – AUDIENCE

No public comment was received.

### 5. ITEMS FOR BOARD DISCUSSION

#### 5.1. Master Plan Update

COO provided an update on the District's Master Plan. Discussion was held.

*Director Hill joined the meeting at 9:36 a.m.*

Discussion was held.

### 6. ITEMS FOR BOARD ACTION

#### 6.1. Master Plan Project Budget Changes

The Board of Directors will consider for approval the Medical Office Building third floor tenant improvements and Cancer Center second floor tenant improvements total project costs.

**ACTION: Motion made by Director Hill, seconded by Director Wong, to approve the 3<sup>rd</sup> Floor Medical Office Building Tenant Improvement project of a total project cost not to exceed \$3,807,241.00.**

**AYES: Directors Brown, Wong, Hill and Chamblin**

**Abstention: None**

**NAYS: None**  
**Absent: None**

**ACTION:** Motion made by Director Hill, seconded by Director Wong, to approve the 2<sup>nd</sup> Floor Cancer Center Tenant Improvement project of a total project cost not to exceed \$7,776,505.00.

**AYES: Directors Brown, Wong, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**Absent: None**

### **6.2. Medical Office Building 3<sup>rd</sup> Floor Project Contracts Award**

The Board of Directors will consider awarding contracts for the Medical Office Building 3rd Floor tenant improvements and authorizing staff to dispense with further competitive bidding on projects for which the District received no bids.

**ACTION:** Motion made by Director Brown, seconded by Director Hill, to award the contracts as listed on *TFHD MOB 3<sup>rd</sup> Floor TI Staff Recommendations on Contracts* attachment.

**AYES: Directors Brown, Wong, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**Absent: None**

**ACTION:** Motion made by Director Brown, seconded by Director Wong, to authorize dispensing with further competitive bidding where no bids were received and authorize solicitations of proposals for Division 8 Doors and Windows, and Division 10 Specialties to fulfill the recommended project budget of \$49,018.00.

**AYES: Directors Brown, Wong, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**Absent: None**

### **6.3. Cancer Center 2<sup>nd</sup> Floor Project Contracts Award**

The Board of Directors will consider awarding contracts for the 2nd Floor Tenant Improvement for the Cancer Center and authorizing staff to dispense with further competitive bidding on projects for which the District received no bids.

**ACTION:** Motion made by Director Wong, seconded by Director Brown, to authorize dispensing with further competitive bidding where no bids were received, and authorize solicitations of proposals for Division 8 Doors and Windows, and Division 10 Specialties to fulfill the recommended project budget of \$126,356.00.

**AYES: Directors Brown, Wong, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**Absent: None**

**ACTION:** Motion made by Director Wong, seconded by Director Brown, to award the contracts as listed on *TFHD Cancer Center 2<sup>nd</sup> Floor TI Staff Recommendations on Contracts* attachment.

**AYES:** Directors Brown, Wong, Hill and Chamblin

**Abstention:** None

**NAYS:** None

**Absent:** None

**7. ADJOURN**

**Meeting adjourned at 10:00 a.m.**