



# REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, August 22, 2019 at 4:00 p.m.  
Tahoe Forest Hospital – Eskridge Conference Room  
10121 Pine Avenue, Truckee, CA 96161

## 1. CALL TO ORDER

Meeting was called to order at 4:00 p.m.

## 2. ROLL CALL

Board: Alyce Wong, Board Chair; Sarah Wolfe, Secretary; Dale Chamblin, Treasurer; Randy Hill, Board Member

Staff in attendance: Harry Weis, President & CEO; Judy Newland, COO; Alex MacLennan, Chief Human Resources Officer; Shawni Coll, DO, CMO; Ted Owens, Executive Director Governance and Business Development; Matt Mushet, In-House Counsel; Todd Johnson, Risk and Privacy Officer; Sarah Jackson, Executive Assistant

Other: David Ruderman, Assistant General Counsel

*Absent: Mary Brown, Vice Chair*

## 3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

## 4. INPUT AUDIENCE

No public comment was received.

**Open Session recessed at 4:01 p.m.**

## 5. CLOSED SESSION

### 5.1. **Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))**

*A point has been reached where, in the opinion of the Board on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District.*

*Receipt of Claim pursuant to Tort Claims Act or other written communication threatening litigation (copy available for public inspection in Clerk's office). (Gov. Code 54956.9 (e)(3))*

*Name of Person Threatening Litigation: Suzette Uhlr*

Discussion was held on a privileged item.

### 5.2. **Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))**

Regular Meeting of the Board of Directors of Tahoe Forest Hospital District  
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*A point has been reached where, in the opinion of the Board on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District. Number of Potential Cases: One*

*Receipt of Claim pursuant to Tort Claims Act or other written communication threatening litigation (copy available for public inspection in Clerk's office). (Gov. Code 54956.9 (e)(3))*

*Name of Person Threatening Litigation: Chris Duarte*

Discussion was held on a privileged item.

**5.3. Hearing (Health & Safety Code § 32155)◆**

*Subject Matter: Second Quarter 2019 Service Excellence Report*

*Number of items: One (1)*

Discussion was held on a privileged item.

**5.4. Hearing (Health & Safety Code § 32155)◆**

*Subject Matter: Fourth Quarter FY2019 Quality Report*

*Number of items: One (1)*

Discussion was held on a privileged item.

**5.5. Conference with Legal Counsel; Initiation of Litigation (Gov. Code § 54956.9(d)(4)**

*Number of Potential Cases: One (1)*

Discussion was held on a privileged item.

**5.6. Approval of Closed Session Minutes**

07/25/2019

Discussion was held on a privileged item.

**5.7. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)**

*Subject Matter: Medical Staff Credentials*

Discussion was held on a privileged item.

**6. DINNER BREAK**

**7. OPEN SESSION – CALL TO ORDER**

Meeting reconvened at 6:00 p.m.

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

**10. INPUT – AUDIENCE**

No public comment was received.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

No public comment was received.

**12. SAFETY FIRST**

**12.1.** Dr. Coll presented August Safety First Topic on the Chain of Command.

**13. ACKNOWLEDGMENTS**

**13.1.** Ivy Gillette was named August 2019 Employee of the Month.

**14. MEDICAL STAFF EXECUTIVE COMMITTEE** ♦

**14.1.** Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors:

New Policies/ Guidelines: Level 3 Trauma Activation, DED-1901; Trauma Activation Algorithm-V.3.19.19

Clinical Practice Guidelines: Acute Spinal Cord Injury, Blunt Chest Trauma with a Pulse Evaluating the Adult with Traumatic Brain Injury, General Surgery Admission, Genitourinary Trauma, Head CT's for Trauma Patients, Hospitalist Admissions for Trauma, ICU Admissions, Liver Injury Grading Scale, OR Notification, Orthopedic Surgery Consultations, PlanB, Radiological to Evaluate Pelvic Fractures, Rib Fractures, SMR, Spleen Injury Grading Scale, Surgeon Backup, The Box, TXA, TXA-Infographic, Vaccinations Post Non-Elective Splenectomy, Geriatric Trauma, Trauma Transfer Guidelines, Trauma Transfer Poster,

Policy Review (with no changes): MSC Policies; Low Volume Policy, MSCP-11

Privilege Form (with changes): Radiology Privilege Form

Discussion was held.

**ACTION: Motion made by Director Hill, seconded by Director Wolfe, to approve the Medical Executive Committee (MEC) Meeting Consent Agenda as presented.**

**AYES: Directors Hill, Chamblin, Wolfe and Wong**

**Abstention: None**

**NAYS: None**

**Absent: Brown**

**15. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

**15.1. Approval of Minutes of Meetings**

**15.1.1.** 07/25/2019

**15.2. Financial Reports**

**15.2.1.** Financial Report – July 2019

**15.3. Staff Reports**

**15.3.1.** CEO Board Report

**15.3.2.** COO Board Report

**15.3.3.** CNO Board Report

**15.3.4.** CIIO Board Report

**15.3.5.** CMO Board Report

**15.4. Policy Review**

**15.4.1.** ABD-01 President & CEO Performance Evaluation

**ACTION:** Motion made by Director Chamblin, seconded by Director Hill, to approve the Consent Calendar as presented.

**AYES:** Directors Hill, Chamblin, Wolfe and Wong

**Abstention:** None

**NAYS:** None

**Absent:** Brown

## **16. ITEMS FOR BOARD DISCUSSION**

### **16.1. 2019 General Obligation Refunding Bonds Update**

Gary Hicks, TFHD Financial Advisor, provided an update on the 2019 General Obligation Refunding Bonds.

### **16.2. Retirement Committee Update**

Brian Montanez of The Multnomah Group provided a semi-annual update from the Retirement Committee.

## **17. ITEMS FOR BOARD ACTION**

### **17.1. Patient & Family Advisory Council (PFAC) Overview and Accomplishments**

The Board of Directors received an overview and accomplishments update from the District's Patient & Family Advisory Council. Discussion was held.

**ACTION:** Motion made by Director Chamblin, seconded by Director Hill, to approve the 2019 Patient & Family Advisory Council summary report as presented.

**AYES:** Directors Hill, Chamblin, Wolfe and Wong

**Abstention:** None

**NAYS:** None

**Absent:** Brown

### **17.2. 2019 Structures Demolition Contracts Award**

Discussion was held.

**ACTION:** Motion made by Director Chamblin, seconded by Director Wolfe, to award the contract for the 2019 Structures Demolition Project at 11015 Donner Pass Rd, and 10113 and 10143 Levon Ave. in Truckee, California, to the lowest bidder, Resource Environmental, Inc., for \$268,000.00 and authorize the CEO or his designee to sign the contract.

**AYES:** Directors Hill, Chamblin, Wolfe and Wong

**Abstention:** None

**NAYS:** None

**Absent:** Brown

### **17.3. Extended Care Center (ECC) Facility Assessment**

Discussion was held on the Extended Care Center (ECC) Facility Assessment.

**ACTION:** Motion made by Director Hill, seconded by Director Wolfe, to approve the Extended Care Center (ECC) Facility Assessment as presented.

**AYES:** Directors Hill, Chamblin, Wolfe and Wong

**Abstention: None**

**NAYS: None**

**Absent: Brown**

**17.4. TFHD Board of Directors Vacancy**

Director Randy Hill submitted his resignation effective October 2, 2019. The Board of Directors considered appointment to fill an upcoming board vacancy. Discussion was held.

*Director Hill recused himself for the duration of this item.*

Public comment was received by Dr. Greg Tirdel.

**ACTION: Motion made by Director Chamblin, seconded by Director Wolfe, to not proceed with a special election and use an appointment process.**

**AYES: Directors Wolfe, Chamblin and Wong**

**Abstention: Hill**

**NAYS: None**

**Absent: Brown**

**18. ITEMS FOR BOARD DISCUSSION**

**18.1. Board Education**

**18.1.1. Social Determinants of Health**

Karen Baffone, Chief Nursing Officer, provided board education on the social determinants of health.

**18.1.2. Population Health**

Maria Martin, Director of Wellness Neighborhood and Community Health provided an update on population health.

**19. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

**20. BOARD COMMITTEE REPORTS**

Director Wong provided an update from a recent Quality Committee meeting.

**21. BOARD MEMBERS REPORTS/CLOSING REMARKS**

Director Chamblin would like Accounts Receivables and investment opportunities covered on the agenda.

**22. CLOSED SESSION CONTINUED, IF NECESSARY**

Not applicable.

**23. OPEN SESSION**

**24. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

**25. ADJOURN**

Meeting adjourned at 7:42 p.m.