



TRUCKEE SURGERY CENTER REGULAR MEETING OF THE BOARD OF MANAGERS

MINUTES

Wednesday, June 30, 2021 at 12:00 p.m.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, a Regular Meeting of the Truckee Surgery Center Board of Managers for June 30, 2021 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

1. CALL TO ORDER

Meeting was called to order at 12:00 p.m.

2. ROLL CALL

Board of Managers: Dr. Jeffrey Dodd, Judy Newland, Crystal Betts, Harry Weis

Staff in attendance: Courtney Leslie, TSC Administrator; Heidi Fedorchak, TSC Nursing Supervisor; Sarah Jackson, Executive Assistant

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

No changes were made to the agenda.

4. INPUT – AUDIENCE

No public comment was received.

Open Session recessed at 12:01 p.m.

5. CLOSED SESSION

5.1. Approval of Closed Session Minutes

06/10/2021

Discussion was held on a privileged item.

5.2. Hearing (Health & Safety Code § 32155)

Subject Matter: First Quarter 2021 Infection Control Data Summary

Number of items: One (1)

Discussion was held on a privileged item.

5.3. Hearing (Health & Safety Code § 32155)

Subject Matter: First Quarter 2020 Quality Assurance Performance Improvement Data

Number of items: Three (3)

Discussion was held on a privileged item.

5.4. Hearing (Health & Safety Code § 32155)

Subject Matter: Medical Staff Credentials

Number of items: One (1)

Discussion was held on a privileged item.

Open Session reconvened at 12:08 p.m.

6. APPROVAL OF MINUTES: 06/10/2021

ACTION: Motion made by Dr. Jeffrey Dodd, seconded by Judy Newland, to approve the Truckee Surgery Center Open Session Minutes of June 10, 2021 as presented.

Roll call vote taken.

Dodd – AYE

Newland – AYE

Betts – AYE

Weis – AYE

7. ITEMS FOR BOARD DISCUSSION

7.1. Financial Reports

Truckee Surgery Center Board of Managers reviewed the following financial report:

7.1.1. Q1 2021 Billing Report

Report was reviewed. Discussion was held about expediting aged Accounts Receivables. There was a substantial uptick in revenue for January through March 2021 over previous year's first quarter billing.

7.2. Facility/Equipment Update

Truckee Surgery Center Board of Managers discussed facility and equipment needs.

Anesthesia machine replacement update – Mr. Weis advised that he would approve rental of equipment as the entire District looks at updating to uniform equipment sets.

Graft freezer, Tourniquet machine, EKG machine, and Stryker power submitted for purchase by Karla on June 22, 2021. No update on when it will be shipped or received.

Facility issues were reviewed. Sterile Processing equipment and HVAC work orders have been turned in. Sterile Processing equipment is not reaching optimal temperatures periodically. HVAC doing better, but still experiencing intermittent issues.

7.3. Staffing Update

Truckee Surgery Center Board of Managers received an update on staffing.

Interviews are being held this week for PreOp/PACU RN part time position. Administrator would like to decide by Friday. Scrub Tech per diem position remains open.

TSC is no longer allowed to lease staff from TFHD due to recent update from Human Resources involving accruing District benefits when working per diem at TSC. The difference in pay does not make it inviting to staff to apply as per diem at TSC.

Regular Meeting of the Truckee Surgery Center Board of Managers
June 30, 2021 MINUTES – Continued

9. **ADJOURN**

Meeting adjourned at 12:18 p.m.