



TAHOE  
FOREST  
HOSPITAL  
DISTRICT

## REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

Thursday, December 16, 2021 at 4:00 p.m.

Pursuant to Assembly Bill 361, the Regular Meeting of the Tahoe Forest Hospital District Board of Directors for December 16, 2021 will be conducted telephonically through Zoom. Please be advised that pursuant to legislation and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Please use this web link: <https://tfhd.zoom.us/j/82810340179>

**Or join by phone:**

If you prefer to use your phone, you may call in using the numbers listed: (346) 248 7799 or (301) 715 8592, Meeting ID: 828 1034 0179

Public comment will also be accepted by email to [mrochefort@tfhd.com](mailto:mrochefort@tfhd.com). Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Oral public comments will be subject to the three minute time limitation (approximately 350 words). Written comments will be distributed to the board prior to the meeting but not read at the meeting.

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

### 4. INPUT AUDIENCE

This is an opportunity for members of the public to comment on any closed session item appearing before the Board on this agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Clerk of the Board 24 hours prior to the meeting to allow for distribution.

### 5. CLOSED SESSION

#### 5.1. **Conference with Real Property Negotiator (Gov. Code § 54956.8) ♦**

*Property Parcel Numbers: 094-110-025-000*

*Agency Negotiator: Judith Newland*

*Negotiating Party: Daniels Matthew*

*Under Negotiation: Price & Terms of Payment*

#### 5.2. **Liability Claim (Gov. Code § 54956.95) ♦**

*Claimant: Donald Ladd*

*Claim Against: Tahoe Forest Hospital District*

#### 5.3. **Conference with Labor Negotiator (Government Code § 54957.6)**

*Name of District Negotiator(s) to Attend Closed Session: Alex MacLennan*

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*Employee Organization(s): Employees Association and Employees Association of Professionals*

**5.4. Conference with Labor Negotiator (Government Code § 54957.6)**

*Name of District Negotiator(s) to Attend Closed Session: Mary Brown*

*Unrepresented Employee: President & Chief Executive Officer*

**5.5. Approval of Closed Session Minutes** ◆

11/18/2021 Regular Meeting

**5.6. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)** ◆

*Subject Matter: Medical Staff Credentials*

**APPROXIMATELY 6:00 P.M.**

**6. DINNER BREAK**

**7. OPEN SESSION – CALL TO ORDER**

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

**10. INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

This is an opportunity for members of the Employee Associations to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes.

**12. ACKNOWLEDGMENTS**

**12.1.** December 2021 Employee of the Month ..... ATTACHMENT

**12.2.** 2021 Employee of the Year

**13. MEDICAL STAFF EXECUTIVE COMMITTEE** ◆

**13.1. Medical Executive Committee (MEC) Meeting Consent Agenda** ..... ATTACHMENT

*MEC recommends the following for approval by the Board of Directors:*

Policies with Changes

- *Use of Communication Networks, DIT-2101*
- *Sentinel/Adverse Event/Error or Unanticipated Outcome, AQPI-1906*

**14. CONSENT CALENDAR** ◆

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

**14.1. Approval of Minutes of Meetings**

**14.1.1.** 11/15/2021 Special Meeting ..... ATTACHMENT

**14.1.2.** 11/18/2021 Regular Meeting ..... ATTACHMENT

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**14.2. Financial Reports**

14.2.1. Financial Report – November 2021..... ATTACHMENT\*

**14.3. Board Reports**

14.3.1. President & CEO Board Report..... ATTACHMENT

14.3.2. COO Board Report ..... ATTACHMENT

14.3.3. CNO Board Report ..... ATTACHMENT

14.3.4. CIO Board Report..... ATTACHMENT

14.3.5. CMO Board Report ..... ATTACHMENT

14.3.6. CHRO Board Report ..... ATTACHMENT

**14.4. Approve Board Policies**

14.4.1. CEO Succession Plan, ABD-28..... ATTACHMENT

14.4.2. Post-Issuance Compliance Procedures for Outstanding Tax-Exempt Bonds,  
ABD- 23 ..... ATTACHMENT

14.4.3. Fiscal Policy, ABD-11 ..... ATTACHMENT

14.4.4. Financial Assistance Program Full Charity Care and Discount Charity Care Policies,  
ABD-09 ..... ATTACHMENT

14.4.5. Credit and Collection Policy, ABD-08 ..... ATTACHMENT

**14.5. Approve Resolution for Continued Remote Teleconference Meetings**

14.5.1. Resolution 2021-07 ..... ATTACHMENT

**15. ITEMS FOR BOARD DISCUSSION**

15.1. 2021 Cancer Center Quality Report..... ATTACHMENT

The Board of Directors will receive an annual quality report from the District’s Gene Upshaw Memorial Tahoe Forest Cancer Center.

**16. ITEMS FOR BOARD ACTION ♦**

16.1. Resolution 2021-08 ..... ATTACHMENT

The Board of Directors will review and consider approval of a resolution authorizing execution and delivery of a loan and security agreement, promissory note, and certain action in connection therewith for the California Health Facilities Financing Authority Nondesignated Public Hospital Bridge Loan Program.

16.2. President & CEO Employment Agreement ..... ATTACHMENT\*

The Board of Directors will review and consider approval of the President & CEO’s Employment Agreement.

**17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

**18. BOARD OFFICER ELECTION**

**18.1. Election of 2022 Board Officers**

Election of the 2022 Chair of the Tahoe Forest Board of Directors will take place. The new Board Chair will then preside over the election of the TFHD Vice Chair, Secretary and Treasurer for the 2022 calendar year.

**19. BOARD COMMITTEE REPORTS**

**20. BOARD MEMBERS REPORTS/CLOSING REMARKS**

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**21. CLOSED SESSION CONTINUED, IF NECESSARY**

**22. OPEN SESSION**

**23. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

**24. ADJOURN**

*The next regularly scheduled meeting of the Board of Directors of Tahoe Forest Hospital District is January 27, 2022 at Tahoe Forest Hospital, 10121 Pine Avenue, Truckee, CA, 96161. A copy of the board meeting agenda is posted on the District's web site ([www.tfhd.com](http://www.tfhd.com)) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting.*

\*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer. The telephonic meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed or a reasonable modification of the teleconference procedures are necessary (i.e., disability-related aids or other services), please contact the Clerk of the Board at 582-3481 at least 24 hours in advance of the meeting.