



TRUCKEE SURGERY CENTER REGULAR MEETING OF THE BOARD OF MANAGERS

AGENDA

Monday, September 19, 2022 at 12:00 p.m.

Pursuant to Assembly Bill 361 and Resolution 2022-04 approved by the Tahoe Forest Hospital District, the Regular Meeting of the Truckee Surgery Center Board of Managers for September 19, 2022 will be conducted telephonically through Zoom. Please be advised that pursuant to legislation and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Please use this web link: <https://tfhd.zoom.us/j/88602708426>

Or join by phone:

If you prefer to use your phone, you may call in using the numbers listed: (346) 248 7799 or (301) 715 8592, Meeting ID: 886 0270 8426

Public comment will also be accepted by email to mrochefort@tfhd.com. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Oral public comments will be subject to the three minute time limitation (approximately 350 words). Written comments will be distributed to the board prior to the meeting but not read at the meeting.

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA**
- 4. **INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

- 5. **APPROVAL OF MINUTES OF: 06/15/2022** ♦ ATTACHMENT
- 6. **ITEMS FOR BOARD ACTION** ♦
 - 6.1. **Annual Policy & Procedure Approval** ♦
 - Truckee Surgery Center Board of Managers will review the following:
 - 6.1.1. Policy & Procedure List ATTACHMENT
 - 6.2. **New Policy Review** ♦

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Truckee Surgery Center Board of Managers will review the following new policies:

- 6.2.1. Amendment to Protected Health Information (HIM-2201) ATTACHMENT
- 6.2.2. Collection Policy (GOV-2202)..... ATTACHMENT
- 6.2.3. Review of Accounts for Bad Debt (BO-2208) ATTACHMENT

6.3. Policies with Significant Changes ◆

Truckee Surgery Center Board of Managers will review the following policies that have significant changes:

- 6.3.1. Allograft Handling – Accepting, Storing and Tracking (TB-1901) ATTACHMENT
- 6.3.2. C-Arm Spacer Cone CA Exemption Use (DI-1902) ATTACHMENT
- 6.3.3. Clinical Laboratory Point of Care Testing Program (LAB-1909)..... ATTACHMENT
- 6.3.4. Clinical Laboratory Specimen Collection & Transport (LAB-1914) ATTACHMENT
- 6.3.5. Termination/Discharge of Patient Relationship (GOV-1910) ATTACHMENT
- 6.3.6. Life Safety Maintenance Program (EOC-1917)..... ATTACHMENT
- 6.3.7. Release of Protected Health Information (HIM-1903) ATTACHMENT
- 6.3.8. Scope of Services (GOV-1912) ATTACHMENT
- 6.3.9. Mission, Vision, Values and Goals (GOV-1907) ATTACHMENT
- 6.3.10. Procedure List (MS-1908) ATTACHMENT

6.4. Policies to Retire ◆

Truckee Surgery Center Board of Managers will review the following policies to be retired:

- 6.4.1. Point of Care Testing Program Overview (LAB-1910) ATTACHMENT
- 6.4.2. Point of Care Licensure (LAB-1913) ATTACHMENT
- 6.4.3. COVID-19: Facility Disinfection (IC-2003) ATTACHMENT
- 6.4.4. Code of Ethics (BO-1906)..... ATTACHMENT
- 6.4.5. Registered Nurse First Assistant (NS-1932)..... ATTACHMENT
- 6.4.6. Fire Staff Response (EOC-1912)..... ATTACHMENT

6.5. Delineated Clinical Privilege Request Forms ◆

Truckee Surgery Center Board of Managers will review edits to the following privilege forms:

- 6.5.1. Delineated Clinical Privilege Request Form – Physician Assistant ATTACHMENT
- 6.5.2. Delineated Clinical Privilege Request Form – Orthopedic Surgery ATTACHMENT
- 6.5.3. Delineated Clinical Privilege Request Form – Gynecology ATTACHMENT

6.6. Semi-Annual Contracted Services Review ATTACHMENT

Truckee Surgery Center Board of Managers will conduct a semi-annual review of contracted services.

6.7. Annual Review of Preprinted Orders ATTACHMENT

Truckee Surgery Center Board of Managers will conduct an annual review of preprinted orders.

7. ITEMS FOR BOARD DISCUSSION

7.1. Financial Reports

Truckee Surgery Center Board of Managers will review the following financial reports:

- 7.1.1. TSC Balance Sheet Q4 FY22 ATTACHMENT
- 7.1.2. TSC Profit & Loss Q4 FY22..... ATTACHMENT
- 7.1.3. FY22 Unaudited Financial Statement ATTACHMENT
- 7.1.4. Surgical Notes Dashboard..... ATTACHMENT

7.2. Payor Contract Update

Truckee Surgery Center Board of Managers will receive an update on payor contracts.

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7.3. Fire and Disaster Drill Update

Truckee Surgery Center Board of Managers will receive an update on recent fire and disaster drills.

7.4. Facility/Equipment Update

Truckee Surgery Center Board of Managers will receive an update on facility and equipment needs.

7.5. Staffing Update

Truckee Surgery Center Board of Managers will receive an update on staffing.

8. CLOSED SESSION

8.1. Approval of Closed Session Minutes ◆

06/15/2022

8.2. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Second Quarter 2022 Infection Control Data Summary

Number of items: One (1)

8.3. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Second Quarter 2022 Quality Assurance Performance Improvement Data

Number of items: Five (5)

8.4. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: 2022 Quality Assurance Performance Improvement Project Update

Number of items: One (1)

8.5. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Second Quarter 2022 Ambulatory Surgery Center Association (ASCA) Clinical Benchmarking Survey

Number of items: One (1)

8.6. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Annual Formulary Review

Number of items: One (1)

8.7. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Medical Staff Credentials Report

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

10. ITEMS FOR NEXT MEETING

11. ADJOURN

*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions.

Equal Opportunity Employer. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.