



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, August 23, 2018 at 4:00 p.m.

Tahoe City Public Utility District Office
221 Fairway Drive, Tahoe City, CA 96145

1. CALL TO ORDER

Meeting was called to order at 4:00 p.m.

2. ROLL CALL

Board: Dale Chamblin, Board President; Randy Hill, Vice President; Alyce Wong, Secretary; Charles Zipkin, M.D., Treasurer; Mary Brown, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Crystal Betts, Chief Financial Officer; Judy Newland, Chief Operating Officer; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Item 5.3. will be removed from the agenda.

4. INPUT AUDIENCE

No public comment was received.

5. CLOSED SESSION

5.1. Report Involving Trade Secrets (Health & Safety Code § 32106)

Discussion will concern: potential new service

Estimated date of disclosure: December 2018

Discussion was held on a privileged item.

5.2. Hearing (Health & Safety Code § 32155)◆

Subject Matter: Second Quarter 2018 Service Excellence Report

Number of items: One (1)

Discussion was held on a privileged item.

5.3. Hearing (Health & Safety Code § 32155)

Subject Matter: Quality Assurance Report

Number of items: One (1)

Discussion was held on a privileged item.

5.4. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))

A point has been reached where, in the opinion of the Board on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District. Number of Potential Cases: One

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Receipt of Claim pursuant to Tort Claims Act or other written communication threatening litigation (copy available for public inspection in Clerk's office). (Gov. Code 54956.9 (e)(3))

Name of Person Threatening Litigation: Anne-Flore Dwyer

Discussion was held on a privileged item.

5.5. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))

A point has been reached where, in the opinion of the Board on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District. Number of Potential Cases: One

Receipt of Claim pursuant to Tort Claims Act or other written communication threatening litigation (copy available for public inspection in Clerk's office). (Gov. Code 54956.9 (e)(3))

Name of Person Threatening Litigation: Christine Kelly

Discussion was held on a privileged item.

5.6. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))

A point has been reached where, in the opinion of the District Board, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District.

Facts and circumstances that might result in litigation but which the District believes are not yet known to potential plaintiff or plaintiffs. (Gov. Code § 54956.9(e)(1))

Discussion was held on a privileged item.

5.7. Approval of Closed Session Minutes ◆

07/26/2018

Discussion was held on a privileged item.

5.8. TIMED ITEM – 5:15PM – Hearing (Health & Safety Code § 32155)

Subject Matter: Compliance Report

Number of items: One (1)

Discussion was held on a privileged item.

5.9. TIMED ITEM – 5:30PM – Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6. DINNER BREAK

APPROXIMATELY 6:00 P.M.

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:02 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel reported there were eight items considered in closed session. Item 5.3. was removed from the agenda. There was no reportable action on items 5.1., 5.2., 5.6. and 5.8. Item 5.4. and 5.5. were rejected on a 5-0 vote. Item 5.7. and 5.9. were approved on a 5-0 vote.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the remainder of the agenda.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. SAFETY FIRST

12.1. Chief Information and Innovation Officer Jake Dorst presented the August Safety First topic on medication barcoding.

13. ACKNOWLEDGMENTS

13.1. Jose Mendieta was named August 2018 Employee of the Month.

13.2. TFHD Recognized as High-Performing Hospital in Hip Replacement by US News and World Report

14. MEDICAL STAFF EXECUTIVE COMMITTEE ♦

14.1. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors: *Policies and Procedures: Video Surveillance Policy, Annual Review of PT/OT Policies*

Discussion was held.

Dr. Joshua Scholnick, Acting Chief of Staff, noted the second sentence in capital letters under Procedure item C4 should have been deleted.

No public comment was received.

ACTION: Motion made by Director Wong, seconded by Director Brown, to approve the Video Surveillance policy with the change noted above.

AYES: Directors Brown, Zipkin, Wong, Hill and Chamblin

Abstention: None

NAYS: None

Absent: None

ACTION: Motion made by Director Hill, seconded by Director Zipkin, to approve the annual review of PT/OT Policies as presented.

AYES: Directors Brown, Zipkin, Wong, Hill and Chamblin

Abstention: None

NAYS: None

Absent: None

15. CONSENT CALENDAR ♦

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These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

15.1. Approval of Minutes of Meetings

15.1.1. 07/26/2018

15.1.2. 08/09/2018

15.2. Financial Reports

15.2.1. Financial Report – July 2018

15.3. Staff Reports

15.3.1. CEO Board Report

15.3.2. COO Board Report

15.3.3. CNO Board Report

15.3.4. CIO Board Report

15.4. Policy Review

15.4.1. ABD-06 Conflict of Interest Code

Director Brown requested item 15.3.1. be pulled from the consent calendar.

ACTION: Motion made by Director Zipkin, seconded by Director Brown, to approve the Consent Calendar as presented excluding item 15.3.1.

AYES: Directors Brown, Zipkin, Wong, Hill and Chamblin

Abstention: None

NAYS: None

Absent: None

16. ITEMS FOR BOARD DISCUSSION

16.1. Board Education

16.1.1. California Hospital Association

Anne McLeod of California Hospital Association provided a legislative update to the Board of Directors. Discussion was held.

17. ITEMS FOR BOARD ACTION ♦

17.1. Resolution 2018-07 ♦

The Board of Directors considered approval of a resolution to form a Limited Liability Company (LLC) for the purpose of acquiring and managing a parcel of real property. Discussion was held.

ACTION: Motion made by Director Brown, seconded by Director Zipkin, to approve the Consent Calendar as presented. Roll call vote taken.

No public comment received.

Brown – AYE

Zipkin – AYE

Wong – AYE

Hill – AYE

Chamblin – AYE

17.2. Extended Care Center (ECC) Facility Wide Assessment ♦

The Board of Directors considered approval of the ECC facility wide assessment. Discussion was held.

ACTION: Motion made by Director Zipkin, seconded by Director Hill, to approve the Extended Care Center Facility Wide Assessment as presented.

No public comment was received.

AYES: Directors Brown, Zipkin, Wong, Hill and Chamblin

Abstention: None

NAYS: None

Absent: None

18. ITEMS FOR BOARD DISCUSSION

18.1. Strategic Planning Update

Chief Executive Office provided an update on the Strategic Planning process.

18.2. Retirement Committee

Brian Montanez of The Multnomah Group provided a semi-annual update to the Board on behalf of the Retirement Committee.

19. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Item 15.3.1. was discussed.

ACTION: Motion made by Director Brown, seconded by Director Zipkin, to approve the CEO Board Report as presented.

No public comment was received.

AYES: Directors Brown, Zipkin, Wong, Hill and Chamblin

Abstention: None

NAYS: None

Absent: None

20. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION

20.1. Quality Committee Meeting – 08/09/2018

Director Wong provided an update from the recent Quality meeting.

20.2. Governance Committee Meeting – No meeting held in August.

20.3. Executive Compensation Committee Meeting – No meeting held in August.

20.4. Finance Committee Meeting – No meeting held in August.

21. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS

Finance Committee will meet in September.

22. ITEMS FOR NEXT MEETING

-Score Survey

-Behavioral/Mental Health resources

23. BOARD MEMBERS REPORTS/CLOSING REMARKS

None.

24. CLOSED SESSION CONTINUED, IF NECESSARY

None.

25. OPEN SESSION

26. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

Not applicable.

27. ADJOURN

Meeting adjourned at 8:00 p.m.