



# REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

Thursday, April 23, 2020 at 4:00 p.m.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Tahoe Forest Hospital District Board of Directors for April 23, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Please use this web link: <https://zoom.us/j/91893367689>

**Or join by phone:**

If you prefer to use your phone, you may call in using the numbers below.

(346) 248 7799 or (301) 715 8592

Meeting ID: 918 9336 7689

Public comment will also be accepted by email to [mrochefort@tfhd.com](mailto:mrochefort@tfhd.com). Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Oral public comments will be subject to the three minute time limitation (approximately 350 words). Written comments will be distributed to the board prior to the meeting but not read at the meeting.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

**4. INPUT AUDIENCE**

This is an opportunity for members of the public to comment on any closed session item appearing before the Board on this agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Clerk of the Board 24 hours prior to the meeting to allow for distribution.

**5. CLOSED SESSION**

**5.1. Hearing (Health & Safety Code § 32155)◆**

*Subject Matter: First Quarter 2020 Corporate Compliance Program Report*

*Number of items: One (1)*

**5.2. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))**

*A point has been reached where, in the opinion of the District Board, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District.*

*Statement made outside an open meeting of District (Gov. Code §54956.9(e)(5)) by Corrine Zack regarding access to medical records, and a written record of the statement was made prior to the meeting and is available for public inspection in the Clerk’s office.*

**5.3. Hearing (Health & Safety Code § 32155)◆**

*Subject Matter: 2019 Annual Quality Report*

*Number of items: One (1)*

**5.4. Hearing (Health & Safety Code § 32155)**

*Subject Matter: Quality Assurance Report*

*Number of items: One (1)*

**5.5. Approval of Closed Session Minutes◆**

*03/26/2020*

**5.6. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)◆**

*Subject Matter: Medical Staff Credentials*

**APPROXIMATELY 6:00 P.M.**

**6. DINNER BREAK**

**7. OPEN SESSION – CALL TO ORDER**

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

**10. INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

This is an opportunity for members of the Employee Associations to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes.

**12. ACKNOWLEDGMENTS**

**12.1.** April 2020 Employee of the Month ..... ATTACHMENT

**13. MEDICAL STAFF EXECUTIVE COMMITTEE◆**

**13.1.** Medical Executive Committee (MEC) Meeting Consent Agenda ..... ATTACHMENT

*MEC recommends the following for approval by the Board of Directors:*

With content changes

- *Bylaws*
- *Rules & Regulation*
- *Standardized Procedures for PA's and NP's*
- *Trauma Activation Algorithm*
- *AHP Guidelines*
- *NP-PA Privilege Form*

New Privilege Forms

- *Licensed Clinical Social Workers*
- *Licensed Marriage Family Therapist*
- *PA CA Practice Agreement*
- *Collaborative Practice Agreement NP*

**14. CONSENT CALENDAR **

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

**14.1. Approval of Minutes of Meetings**

**14.1.1.** 03/26/2020..... ATTACHMENT

**14.2. Financial Reports**

**14.2.1.** Financial Report – March 2020 ..... ATTACHMENT

**14.3. Approve Board Policies**

**14.3.1.** Financial Assistance Program Full Charity Care and Discount Partial Charity Care Policies, ABD-09..... ATTACHMENT

**14.3.2.** Emergency On-Call Policy, ABD-10..... ATTACHMENT

**14.4. Ratify new TFHS Foundation Board Member**

**14.4.1.** Alan Kern - Resume ..... ATTACHMENT

**14.5. Accept Quarterly Compliance Report**

**14.5.1.** First Quarter 2020 Corporate Compliance Program Report ..... ATTACHMENT

**15. ITEMS FOR BOARD DISCUSSION**

**15.1. Annual Foundations Update**..... ATTACHMENT

The Board of Directors will receive an annual update on the Tahoe Forest Health System Foundation and Incline Village Community Hospital Foundation.

**15.2. COVID-19 Update**

The Board of Directors will receive an update on hospital and clinic operations related to COVID-19.

**16. ITEMS FOR BOARD ACTION**

**16.1. Resolution 2020-04 Declaration of Emergency** ..... ATTACHMENT

The Board of Directors will review and consider approval of a resolution declaring and confirming a state of emergency due to spread and threatened spread of COVID-19.

**16.2. Moss Adams Engagement Letter** ..... ATTACHMENT

The Board of Directors will review and consider approval of a three-year engagement letter with Moss Adams for audit and nonattest services.

**17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

**18. BOARD COMMITTEE REPORTS**

**19. BOARD MEMBERS REPORTS/CLOSING REMARKS**

**20. CLOSED SESSION CONTINUED, IF NECESSARY**

**21. OPEN SESSION**

**22. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

**23. ADJOURN**

*The next regularly scheduled meeting of the Board of Directors of Tahoe Forest Hospital District is May 28, 2020 at Tahoe Forest Hospital, 10121 Pine Avenue, Truckee, CA, 96161. A copy of the board meeting agenda is posted on the District's web site ([www.tfhd.com](http://www.tfhd.com)) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting.*

\*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer. The telephonic meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed or a reasonable modification of the teleconference procedures are necessary (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.