



# REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, September 24, 2020 at 4:00 p.m.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Tahoe Forest Hospital District Board of Directors for September 24, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

## **1. CALL TO ORDER**

Meeting was called to order at 4:03 p.m.

## **2. ROLL CALL**

Board: Alyce Wong, Board Chair; Mary Brown, Vice Chair; Dale Chamblin, Treasurer; Michael McGarry, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Dr. Shawni Coll, Chief Medical Officer; Matt Mushet, In-House Counsel; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

## **3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

No changes were made to the agenda.

## **4. INPUT AUDIENCE**

No public comment was received.

*Director Art King joined the meeting at 4:05 p.m.*

**Open Session recessed at 4:06 p.m.**

## **5. CLOSED SESSION**

### **5.1. Hearing (Health & Safety Code § 32155)**

*Subject Matter: Fourth Quarter Fiscal Year 2020 Quality Dashboard*

*Number of items: One (1)*

Discussion was held on a privileged item.

### **5.2. Approval of Closed Session Minutes**

*08/27/2020*

Discussion was held on a privileged item.

### **5.3. Report Involving Trade Secrets (Health & Safety Code § 32106)**

*Discussion will concern: Proposed new or additional services and facilities*

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*Estimated Date of Disclosure: December 2020*

Discussion was held on a privileged item.

**5.4. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)**

*Subject Matter: Medical Staff Credentials*

Discussion was held on a privileged item.

**6. DINNER BREAK**

**7. OPEN SESSION – CALL TO ORDER**

Open Session reconvened at 6:00 p.m.

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

General Counsel reported the Board considered four items in closed session. There was no reportable action on item 5.1. Director King arrived for the second item. He was not present prior to that. Item 5.2. Approval of Closed Session Minutes was approved on a 5-0 vote. There was no action on item 5.3. Item 5.4. Medical Staff Credentials Report was approved on a 5-0 vote.

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

No changes were made to the agenda.

**10. INPUT – AUDIENCE**

No public comment was received.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

No public comment was received.

**12. SAFETY FIRST**

Karen Baffone, Chief Nursing Officer, gave safety first on Patient Health Questionnaire PHQ-9, screening used to identify depression. Patients will be screened through Primary Care providers.

**13. ACKNOWLEDGMENTS**

**13.1.** Sonia Henry was named September 2020 Employee of the Month.

**13.2.** National Physician Assistant (PA) Week is October 6-12, 2020.

**13.3.** TFH met Tier 1 and 2 requirements for Quest for Zero Emergency Department Initiative.

**13.4.** September is Suicide Prevention Month.

**14. MEDICAL STAFF EXECUTIVE COMMITTEE**

**14.1.** Medical Executive Committee (MEC) Meeting Consent Agenda

*MEC recommends the following for approval by the Board of Directors:*

Privilege Form with content changes

- *Emergency Medicine Privilege Form Addendum*

Discussion was held.

No public comment was received.

**ACTION:** Motion made by Director Chamblin, to approve the Medical Executive Committee Consent Agenda as presented, seconded by Director McGarry. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

## **15. CONSENT CALENDAR**

### **15.1. Approval of Minutes of Meetings**

15.1.1. 08/27/2020

### **15.2. Financial Reports**

15.2.1. Financial Report – August 2020

### **15.3. Informational Staff Reports**

15.3.1. President & CEO Board Report

15.3.2. Chief Operating Officer Board Report

15.3.3. Chief Nursing Officer Board Report

15.3.4. Chief Information & Innovation Officer Board Report

15.3.5. Chief Medical Officer Board Report

15.3.6. Chief Human Resources Officer Board Report

**ACTION:** Motion made by Director King, to approve the Consent Calendar as presented, seconded by Director Brown. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

## **16. ITEMS FOR BOARD DISCUSSION**

### **16.1. Fiscal Year 2020 Annual Accomplishments**

The District's Leadership Team presented a fiscal year 2020 Accomplishments report.

## **17. ITEMS FOR BOARD ACTION**

### **17.1. Approval of Fiscal Year 2021 President & CEO Incentive Criteria**

The Board of Directors considered approval of the President & CEO's Fiscal Year 2021 Incentive Compensation Criteria.

No public comment was received.

**ACTION:** Motion made by Director King, to approve the Fiscal Year 2021 President & CEO Incentive Compensation Criteria as presented, seconded by Director McGarry. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

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**King – AYE**  
**Brown – AYE**  
**Wong – AYE**

**18. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

Not applicable.

**19. BOARD COMMITTEE REPORTS**

Director McGarry provided an update from the recent Tahoe Forest Health System Foundation meeting.

**20. BOARD MEMBERS REPORTS/CLOSING REMARKS**

Crystal Betts, Chief Financial Officer, will provide an email update to the Finance Committee.

**21. CLOSED SESSION CONTINUED, IF NECESSARY**

Not applicable.

**22. OPEN SESSION**

Not applicable.

**23. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

Not applicable.

**24. ADJOURN**

**Meeting adjourned at 8:08 p.m.**