



**REGULAR MEETING OF THE BOARD OF DIRECTORS OF TAHOE FOREST HOSPITAL DISTRICT TO BE HELD ON TUESDAY APRIL 23, 2013 AT 4 PM IN THE ESKRIDGE CONFERENCE ROOM, TAHOE FOREST HOSPITAL, 10121 PINE AVENUE, TRUCKEE, CA - OPEN SESSION WILL BEGIN AT 6:00 PM OR SOON THEREAFTER, FOLLOWING CLOSED SESSION**

**AGENDA**

1. **Call to Order**
2. **Roll Call**
3. **Clear The Agenda/Items Not On The Posted Agenda**
4. **Input Audience:** *This is an opportunity for members of the public to comment on any closed session item appearing before the Board on this agenda.*
5. **Closed Session:**
  - A. Approval of closed session minutes of 3/26/13
  - B. California Government Code Section 54956.9(d): Potential Litigation (2 cases)
  - C. Government Code Section 54957: Chief Executive Officer Monthly Performance Evaluation
  - D. Health & Safety Code Section 32155: Medical Staff Credentials
6. **Dinner Break**

**APPROXIMATELY 6:00 P.M.**

7. **Open Session – Call to Order**
8. **Clear The Agenda/Items Not On The Posted Agenda**
9. **Input – Audience:** *This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.*

**10. Input From Employee Associations**

**11. Medical Staff Report**

ATTACHMENT 1

- A. Pharmacy and Therapeutics Committee Policies and Procedures
  - Narcotics
  - ED Pre-op orders
  - OB-Gestational Hypertension
  - OB –Magnesium Sulfate-Pre-Eclampsia
  - Acute Adult Pain Management
  - Adult Post Anesthesia Orders
  - Pediatric Acute Pain Management Orders
  - Pediatric Post Anesthesia
  - Investigational Drugs
  - Pharmacy and Therapeutics Committee
  - Swing Skilled Admission Order Set
  - Intravenous Medication Therapy – Multidisciplinary Clinics
  - Medication Administration
  - Prescribing Ordering General Practices

Preprinted Orders that need consent approval for Pain Management Revisions:

- General Surgery Outpatient Post-op
- General Surgery Post-op
- Outpatient Post-op orders

(Over)

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- UPPP
- Admission
- CHF
- Pneumonia-Community Acquired
- Ventilator
- OB C-Section Post-Op
- OB Post-Partum
- Pre-Post D and C
- Orthopedic In-patient Post-Op
- Orthopedic Out-patient Post Op
- Orthopedic Post-TKA
- Adult Post Anesthesia Orders
- Pediatric Post Anesthesia
- Bronchiolitis
- Pediatric Community Acquired Pneumonia
- Pediatric ENT
- Pediatric Orthopedic Post Op

Formulary Changes:

- Florastor-addition – restricted to GI for C. diff
  - Foscavir/foscarnet – non-formulary alternative for IV acyclovir
  - Exparel/liposomal bupivacaine – add to formulary
  - Chemo Formulary Review
- Annual Hospital Formulary Review – additions and deletions reviewed by P&T and the remaining items on existing formulary list.

B. Infection Control Committee

Policies and Procedures

- AIPC-26: Contact Precaution updates
- AIPC-19: updates pertaining to Respiratory Care Services

C. Department of Emergency Medicine

- Scribe Policy revised
- Annual Approval of Policies and Procedures (TFH & IVCH)
- Patient Records for Follow up
- EMR

12. **Consent Calendar:** *These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.*

A. Minutes of Meetings of: 3/26/13

ATTACHMENT 2

B. Financial Report – January & February 2013

ATTACHMENT 3

C. TFH and IVCH Patient Registration Policies and Procedures\*\*

D. Patient Rights and Responsibilities- California

ATTACHMENT 4

E. Patient Rights and Responsibilities- Nevada

ATTACHMENT 5

13. **Chief Executive Officer's Report**

ATTACHMENT 6

A. COO Operations Report

B. Nursing Report

C. Incline Village Community Hospital

D. CIO Report

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**14. Presentations/Staff Reports**

**(Discussion And/Or Action Possible)**

- A. 2012 Home Health Executive Summary ATTACHMENT 7
- B. Approval Home Health Professional Advisory Group ATTACHMENT 8
- C. Home Health Professional Advisory Group Recommendation to the Board ATTACHMENT 9
- D. Wellness Neighborhood & Community Health Plan Progress Update ATTACHMENT 10
- E. Tahoe Forest Hospital CT Scanner Replacement Project ATTACHMENT 11

**15. Board Committee Reports/Recommendations**

- A. Finance Committee Meeting – 4/22/13 ATTACHMENT 12
- B. Governance Committee Meeting – 4/11/13 ATTACHMENT 13

**16. Items for Board Discussion And/Or Action**

- A. Truckee Surgery Center - Direction from District Board of Directors
- B. COC Annual Report ATTACHMENT 14

**17. Agenda Input For Upcoming Committee Meetings**

**18. Items for Next Meeting**

**19. Board Members Reports/Closing Remarks**

**20. Closed Session Continued, If Necessary**

**21. Open Session**

**22. Report of Actions Taken in Closed Session**

**23. Adjourn**

*The next regularly scheduled meeting of the Board of Directors of Tahoe Forest Hospital District is May 28, 2013, 10121 Pine Avenue, Truckee, CA. A copy of the Board meeting agenda is posted on the District's web site ([www.tfhd.com](http://www.tfhd.com)) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting.*

Robert A. Schapper  
Chief Executive Officer

RAS:jlm

\*Denotes material (or a portion thereof) will be distributed at a later date

\*\*The entire manual/document is available for review via the Chief Executive Officer's Office.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Tahoe Forest Hospital District is an Equal Opportunity Employer.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.