



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, November 21, 2024 at 4:00 p.m.

Tahoe Forest Hospital – Eskridge Conference Room
10121 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:00 p.m.

2. ROLL CALL

Board: Alyce Wong, Board Chair; Michael McGarry, Vice Chair; Mary Brown, Secretary; Dale Chamblin, Treasurer; Robert (Bob) Barnett, Board Member

Staff in Attendance: Louis Ward, Interim Chief Executive Officer/Chief Operating Officer; Crystal Felix, Chief Financial Officer; Jan Iida, Chief Nursing Officer; Alex MacLennan, Chief Human Resources Officer; Matt Mushet, In-House Counsel; Katelyn Wolf, Legal Assistant; Martina Rochefort, Clerk of the Board

Other: Scott Kraft and Sean Weiss of Doctors Management; Mackenzie Anderson, General Counsel (via zoom)

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Item 13.3.5 was pulled from the Consent Calendar.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:02 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155)

Subject Matter: Third Quarter Corporate Compliance Report

Discussion was held on a privileged matter.

5.2. Hearing (Health & Safety Code § 32155)

Subject Matter: First Quarter Fiscal Year 2025 Quality Report

Discussion was held on a privileged matter.

5.3. Approval of Closed Session Minutes

5.3.1. 10/24/2024 Regular Meeting

Discussion was held on a privileged matter.

5.4. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged matter.

6. DINNER BREAK

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:02 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel reported the Board of Directors heard four items in Closed Session. Items 5.1. through 5.4. were all approved unanimously.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Item 13.3.5. was removed from the Consent Calendar.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. MEDICAL STAFF EXECUTIVE COMMITTEE

12.1. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommended the following for approval by the Board of Directors:

New Standardized Procedures:

- *DTMSC-2402 Standardized Procedure – Ambulatory Clinic Administration of Acetaminophen Ibuprofen for Fever in Pediatric Patients*
- *ANS-1601 Standardized Procedure Vaccine Screening – Administration and Documentation*

Policy Review – With Changes:

- *AGOV-2401 Management of Disruptive Behavior Patient/Visitor*

Discussion was held. No public comment was received.

ACTION: Motion made by Director Barnett to approve the Medical Executive Committee Consent Calendar as presented, seconded by Director Brown.

AYES: Directors Barnett, Chamblin, Brown, McGarry and Wong

Abstention: None

NAYS: None

Absent: None

13. CONSENT CALENDAR

13.1. Approval of Minutes of Meetings

13.1.1. 10/24/2024 Regular Meeting

13.2. Financial Reports

13.2.1. Financial Report – October 2024

13.3. Board Reports

13.3.1. Interim CEO/COO Board Report

13.3.2. CNO Board Report

13.3.3. CMO Board Report

13.3.4. CIO Board Report

13.3.5. VP Provider Services Board Report

13.4. Approve Quarterly Corporate Compliance Report

13.4.1. Third Quarter Corporate Compliance Report

ACTION: Motion made by Director Chamblin to approve the Consent Calendar as presented, seconded by Director McGarry.

AYES: Directors Barnett, Chamblin, Brown, McGarry and Wong

Abstention: None

NAYS: None

Absent: None

14. ITEMS FOR BOARD DISCUSSION

14.1. Truckee Tahoe Workforce Housing Agency Update

Heidi Allstead and Jackelin McCoy of the Truckee Tahoe Workforce Housing Agency provided an update on the agency's efforts. Discussion was held. No public comment was received.

14.2. Vizient Project Update

Jeff Wilson of Vizient and Kelley Downs, Change Management Manager provided an update on the Access to Care project, Management Systems and Behavioral Health & Orthopedic service line optimization projects. Discussion was held.

14.3. Centers for Medicare & Medicaid Services Five Star Rating

Janet Van Gelder, Director of Quality, and Heather Hiller, Quality Analyst, provided education on the Centers for Medicare and Medicaid Services (CMS) Five Star Rating system. Discussion was held. No public comment was received.

15. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Not applicable.

16. BOARD COMMITTEE REPORTS

Director Brown shared an update from the November 7, 2024 Executive Compensation Committee meeting.

17. BOARD MEMBERS REPORTS/CLOSING REMARKS

The Regular Board Meeting will be held on the third Thursday in December due to the holidays.

18. CLOSED SESSION CONTINUED

Not applicable.

19. OPEN SESSION

Not applicable.

20. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

Not applicable.

21. ADJOURN

Meeting adjourned at 7:31 p.m.