



TRUCKEE SURGERY CENTER REGULAR MEETING OF THE BOARD OF MANAGERS

AGENDA

Wednesday, March 19, 2025 at 12:00 p.m.
Human Resources Conference Room – Tahoe Forest Hospital
10024 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

2. ROLL CALL

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

4. INPUT – AUDIENCE

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. APPROVAL OF MINUTES ♦

5.1. 12/04/2024 Regular Meeting ATTACHMENT

5.2. 01/30/2025 Special Meeting ATTACHMENT

6. ITEMS FOR BOARD ACTION ♦

6.1. Appoint Manager to Truckee Surgery Center ♦

TSC Board of Managers will appoint a Manager to fill the vacant position on the Board of Managers.

6.2. Designate Truckee Surgery Center Board of Managers Chair ♦

TSC Board of Managers will designate a Chair for the Board of Managers.

6.3. Approval of Truckee Surgery Center Organization Chart ♦ ATTACHMENT

TSC Board of Managers will approve the organizational chart.

6.4. Updated Policies ♦

Truckee Surgery Center Board of Managers will review and consider for approval the following updated policies:

6.4.1. Discharge Criteria (NS 1909)..... ATTACHMENT

6.4.2. Pediatric Patient (NS-1926) ATTACHMENT

6.4.3. Preadmission Assessment and Patient Selection Criteria (NS-1939)..... ATTACHMENT

6.4.4. Scope of Services (GOV-1912) ATTACHMENT

6.4.5. Staffing Plan (HR-1908)..... ATTACHMENT

6.5. Annual Employee Handbook Review ♦ ATTACHMENT

Truckee Surgery Center Board of Managers will review and consider approval of the employee handbook.

- 6.6. **Updated Pre-Printed Orders** ♦ ATTACHMENT
Truckee Surgery Center Board of Managers will review and consider approval of updated pre-printed orders.
- 6.7. **Amended and Restated Operating Agreement** ♦ ATTACHMENT
Truckee Surgery Center Board of Managers will review edits and consider approval of the Amended and Restated Operating Agreement.

7. ITEMS FOR BOARD DISCUSSION

- 7.1. **Financial Reports**
Truckee Surgery Center Board of Managers will review the following financial reports:
 - 7.1.1. Q2 FY25 Financial Statement..... ATTACHMENT
 - 7.1.2. Q2 FY25 Balance Sheet ATTACHMENT
 - 7.1.3. Surgical Notes Dashboard..... ATTACHMENT
- 7.2. **Coding Audit Report**..... ATTACHMENT
Truckee Surgery Center Board of Managers will review the Third & Fourth Quarter 2024 Coding Audit Report.
- 7.3. **Administrator Update**..... ATTACHMENT
Truckee Surgery Center Board of Managers will receive an update from the Administrator on operations, staffing, facility and equipment needs.
- 7.4. **Truckee Surgery Center Growth**
Truckee Surgery Center Board of Managers will review options for expanding service lines.

8. CLOSED SESSION

- 8.1. **Approval of Closed Session Minutes** ♦
12/04/2024 – Regular Meeting
- 8.2. **Hearing (Health & Safety Code § 32155)** ♦
Subject Matter: Fourth Quarter 2024 Infection Control Data Summary
Number of items: One (1)
- 8.3. **Hearing (Health & Safety Code § 32155)** ♦
Subject Matter: Fourth Quarter 2024 Quality Assurance Performance Improvement Data
Number of items: Nine (9)
- 8.4. **Hearing (Health & Safety Code § 32155)** ♦
Subject Matter: 2024 Annual Quality Report
Number of items: One (1)
- 8.5. **Hearing (Health & Safety Code § 32155)** ♦
Subject Matter: 2024 Quality Improvement Project Study & Annual Evaluation
Number of items: Two (2)
- 8.6. **Hearing (Health & Safety Code § 32155)** ♦
Subject Matter: Third - Fourth Quarter 2024 Ambulatory Surgery Center Association (ASCA) Clinical Benchmarking Survey
Number of items: One (1)
- 8.7. **Hearing (Health & Safety Code § 32155)** ♦
Subject Matter: 2025 Utility Risk Assessment
Number of items: One (1)
- 8.8. **Hearing (Health & Safety Code § 32155)** ♦
Subject Matter: 2024-2025 Hazard and Vulnerability Assessments

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Number of items: Two (2)

8.9. Hearing (Health & Safety Code § 32155) ♦

Subject Matter: Medical Staff Credentials

Number of items: One (1)

8.10. Hearing (Health & Safety Code § 32155) ♦

Subject Matter: 2024 Quality Assurance Performance Improvement Annual Risk Assessment

Number of items: One (1)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

10. ITEMS FOR NEXT MEETING

Q2 Regular Meeting of the Truckee Surgery Center Board of Managers, 06/18/2025, 12:00 p.m.

11. ADJOURN

*Denotes material (or a portion thereof) may be distributed later.

A copy of the board meeting agenda is posted on Tahoe Forest Hospital District's web site (www.tfhd.com) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting. Materials related to an item on this Agenda submitted to the Board of Managers, or a majority of the Board, after distribution of the agenda are available for public inspection in the District's Administration Office, 10977 Spring Lane, Truckee, CA 96161, during normal business hours.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions.

Equal Opportunity Employer. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3583 at least 24 hours in advance of the meeting.