

REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, March 27, 2025 at 4:00 p.m.
Tahoe Forest Hospital – Eskridge Conference Room
10121 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:04 p.m.

2. ROLL CALL

Board: Michael McGarry, Board Chair; Dr. Robert Darzynkiewicz, Vice Chair; Alyce Wong, Secretary;
Mary Brown, Treasurer; Dale Chamblin, Board Member

Staff in attendance: Anna Roth, President & CEO; Louis Ward, Chief Operating Officer; Dr. Brian Evans, Chief Medical Officer; Matt Mushet, In-House Counsel; Sarah Jackson, Executive Assistant / Clerk of the Board; Christine O'Farrell, Risk Manager;

Other: Mackenzie Anderson, Assistant General Counsel

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

none

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:03p.m.

5. CLOSED SESSION

5.1. Approval of Closed Session Minutes ♦

5.1.1. 02/27/2025 Regular Meeting

5.2. Liability Claims: (Gov. Code § 54956.95) ♦

Claimant: Sandi Boonenberg

Claim Against: Tahoe Forest Hospital District

5.3. Hearing (Health & Safety Code § 32155) ♦

Subject Matter: CY 2024 Disclosure Summary

Number of items: Thirteen (13)

5.4. Hearing (Health & Safety Code § 32155) ♦

Subject Matter: CY 2024 Risk Report

Number of items: One (1)

5.5. TIMED ITEM – 5:15PM - Hearing (Health & Safety Code § 32155) ♦

Subject Matter: Medical Staff Credentials

6. DINNER BREAK

APPROXIMATELY 6:00 P.M.

Director Darzynkiewicz departed the meeting at 6:00 pm

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:00 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Assistant General Counsel reported out from Closed Session: Closed Session Minutes item 5.1 was approved with a vote of 5-0. Liability Claim item 5.1 was rejected with a vote of 5-0. No Reportable Action was taken on item 5. The CY 2024 Disclosure Summary item 5.4 was approved with a vote of 5-0. The CY 2024 Risk Report item 5.5 was approved with a vote of 5-0. Item 5.6 Medical Staff Credentials was approved with a vote of 5-0.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

none

10. INPUT – AUDIENCE

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

None

11. INPUT FROM EMPLOYEE ASSOCIATIONS

This is an opportunity for members of the Employee Associations to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes.

None

12. INTRODUCTION

12.1. Introduction of President & CEO Anna M. Roth, RN, MSN, MPH

The Board of Directors will formally introduce Anna M. Roth, RN, MSN, MPH as the newly appointed President & CEO.

President & CEO Anna Roth provided a brief self-introduction. She shared her professional background, leadership experience, and thankfulness for the welcome she has received.

13. MEDICAL STAFF EXECUTIVE COMMITTEE ♦

13.1. Medical Executive Committee (MEC) Meeting Consent Agenda

*MEC recommends the following for approval by the Board of Directors:
Policies/Plans – No Changes*

Regular Meeting of the Board of Directors of Tahoe Forest Hospital District
March 27, 2025 MINUTES – Continued

- *Available CAH Services, TFH & IVCH, AGOV-06*
- *Discharge Planning, ANS-238*
- *Environment of Care Management Program, AEOC-908*
- *Home Health Quality Plan, DHH-1802*
- *Home Health QAPI 24/25*
- *Hospice Quality Plan, DHOS-1801*
- *Infection Prevention and Control Plan, AIPC-64*
- *Trauma Performance Improvement Plan*
- *Utilization Review Plan, DCM-1701*
- *EMS Quality Improvement Program 2024*

Policies/Plans – With Minor Changes

- *Emergency Operations Plan, AEOC-17*
- *Emergency Management Plan, AEOC-14*
- *Employee Health Plan, DEH-39*
- *Medication Error Reduction Plan APH-34*
- *Medication Error Reporting, APH-24*
- *Quality Assessment/Performance Improvement (QA/PI) Plan, AQPI-05*
- *Risk Management & Patient Safety Plan, AQPI-02*

Policies with Risk Statement Changes

- *Death Determination, MSGEN-2101*
- *HIPAA & Confidentiality Policy, MSGEN-5*

New Policy

- *CME Policy and Procedures for Managing Relevant Financial Relationships, MSGEN-2501*

Chief of Staff, Dr. Koch provided an overview of the policies and plans that had changes as well as the new policies.

Chief of Staff requests removal of policy *Environment of Care Management Program, AEOC-908* from the consent agenda.

Discussion was held.

ACTION: Motion made by Director Brown to approve the MEC Meeting Consent Calendar with AEOC-908 removed but otherwise as presented, seconded by Director Wong.

AYES: Directors Chamblin, Brown, Wong and McGarry

Abstention: None

NAYS: None

Absent: Darzynkiewicz

14. CONSENT CALENDAR

14.1. Approval of Minutes of Meetings

14.1.1. 02/27/2025 Regular Meeting

14.2. Financial Reports

14.2.1. Financial Report – February 2025

14.3. Board Reports

14.3.1. President & CEO Board Report

14.3.2. COO Board Report

14.3.3. CMO Board Report

14.3.4. CNO Board Report

14.4. TFHS Environment of Care Committee Report

Annual Report to the Board of Directors for Calendar Year 2024

14.5. Quality Assessment/Performance Improvement (QA/PA) Plan, AQPI-05 Policy

Quality Assessment / Performance Improvement Plan Policy, AQPI-05, with changes recommended for approval by the Board Quality Committee.

14.6. Annual Policy Approval

14.6.1. Available Critical Access Hospital Services, TFH & IVCH, AGOV-06

14.7. Placer County LAFCO Special District Representative Selection

Ballot Selection of Placer County Special District Representation on LAFCO

Director Brown requested to pull item 14.2.1. Financial Report, and Executive Director of Governance & Business Development requested to pull item 14.7.1 Placer County LAFCO Special District Representative Selection.

ACTION: Motion made by Director Chamblin to approve the Consent Calendar with the exception of 14.2.1 and 14.7.1, seconded by Director Wong.

AYES: Directors Chamblin, Brown, Wong and McGarry

Abstention: None

NAYS: None

Absent: Darzynkiewicz

15. ITEMS FOR BOARD DISCUSSION

15.1. Sierra Community House Services Update

The Board of Directors will receive an update from the Executive Director of Sierra Community House on the programs and services provided by Sierra Community House to the community.

Paul Bancroft, Executive Director of Sierra Community House presented on the Sierra Community House

Discussion was held.

15.2. Community Health Index

The Board of Directors will receive an update from staff on the Community Health Index, including workgroup formation, timelines, and metrics.

Maria Martin, Director of Community Health; Megan Shirley, PA-C, Director of Population Health; Lizzy Henasy, Population Health Analyst, presented on the Community Health Index. Discussion was held.

15.3. Chief Information & Innovation Officer Board Report

The Board of Directors will receive a staff report from the Chief Information & Innovation Officer Jake Dorst, Chief Information & Innovation Officer presented an Information Technology and Project Management Update.

Discussion was held.

16. ITEMS FOR BOARD ACTION ♦

16.1. Resolution 2025-05 Oppose Federal Funding and Staffing Reductions that Impact Forest Health and Wildfire Mitigation

The Board of Directors will review and consider approval of a resolution to oppose federal funding and staffing reductions that impact forest health and wildfire mitigation.

Ted Owens, Executive Director of Governance and Business Development presented the resolution.

Discussion was held.

Public Comment was received by Diedre Henderson in support of Resolution 2025-05.

ACTION: Motion made by Director Brown to approve the Resolution 2025-05 Opposing Federal Funding and Staffing Reductions that Impact Forest Health and Wildfire Mitigation, seconded by Director Wong.

AYES: Directors Chamblin, Brown, Wong and McGarry

Abstention: None

NAYS: None

Absent: Darzynkiewicz

17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

17.1. Item 14.7.1 Placer County LAFCO Special District Representative Selection

Ted Owens, Executive Director of Governance and Business Development presented on the Placer County LAFCO Special District Representative Selection.

Discussion was held.

ACTION: Motion made by Director Chamblin to endorse Judy Friedman as the Representative for Placer County LAFCO, seconded by Director Brown.

AYES: Directors Chamblin, Brown, Wong and McGarry

Abstention: None

NAYS: None

Absent: Darzynkiewicz

17.2. Item 14.2.1 February 2025 Financial Report

Crystal Felix reviewed the February 2025 Financial Report in detail.

Discussion was held.

ACTION: Motion made by Director Brown to approve the Financial Report, item 14.7.1 that was pulled from Consent as presented, seconded by Director Wong.

AYES: Directors Chamblin, Brown, Wong and McGarry

Abstention: None

NAYS: None

Absent: Darzynkiewicz

18. BOARD COMMITTEE REPORTS

Director McGarry deferred his TFHS Foundation report to next month.

Director Brown reported on attending the California Hospital Association Rural Health Care Symposium.

19. BOARD MEMBERS' REPORTS/CLOSING REMARKS

None.

20. CLOSED SESSION CONTINUED

None

21. OPEN SESSION

None

22. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

None

23. ADJOURN

Meeting adjourned at 8:36 p.m.