

## REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, April 24, 2025 at 4:00 p.m.  
Tahoe Forest Hospital – Eskridge Conference Room  
10121 Pine Avenue, Truckee, CA 96161

**1. CALL TO ORDER**

Meeting was called to order at 4:01 p.m.

**2. ROLL CALL**

Board: Michael McGarry, Board Chair; Dr. Robert Darzynkiewicz, Vice Chair; Alyce Wong, Secretary; Mary Brown, Treasurer; Dale Chamblin, Board Member

Staff in attendance: Anna Roth, President & CEO; Louis Ward, Chief Operating Officer; Dr. Brian Evans, Chief Medical Officer; Matt Mushet, In-House Counsel; Sarah Jackson, Executive Assistant / Clerk of the Board; Janet Van Gelder, Director of Quality and Regulations;

Other: David Ruderman, General Counsel

**3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

None

**4. INPUT AUDIENCE**

None

Open Session recessed at 4:02 p.m.

**5. CLOSED SESSION**

**5.1. Approval of Closed Session Minutes** ♦

5.1.1. 03/27/2025 Regular Meeting

**5.2. Hearing (Health & Safety Code § 32155)** ♦

*Subject Matter: 2024 Annual Infection Control Report*

**5.3. TIMED ITEM – 5:15PM - Hearing (Health & Safety Code § 32155)** ♦

*Subject Matter: Medical Staff Credentials*

**6. DINNER BREAK**

APPROXIMATELY 6:00 P.M.

**7. OPEN SESSION – CALL TO ORDER**

Open Session reconvened at 6:02 p.m.

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

Regular Meeting of the Board of Directors of Tahoe Forest Hospital District  
**April 24, 2025 MINUTES – Continued**

---

General Counsel reported out from Closed Session: Three items were addressed and approved, all with a vote of 5-0.

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

None

**10. INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

Public comment was received by Pamela Hobday, Jessie Griffin, and Mary Brown.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

This is an opportunity for members of the Employee Associations to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes.

None

**12. MEDICAL STAFF EXECUTIVE COMMITTEE ♦**

**12.1. Medical Executive Committee (MEC) Meeting Consent Agenda**

*MEC recommends the following for approval by the Board of Directors:*

*Policies/Plans – With Minor Changes (attached)*

- *Fitness for Duty, MSGEN-4*
- *Medical Staff Professionalism Complaint Process, MSGEN-1*
- *Well Being Policy, MSGEN-9*
- *SPD Structure Standards, DSPD-1*

*Revised Privileges Form (attached)*

- *NP/PA Privilege Form*

*Policies/Plans – No Changes (not attached)*

- *Evotech Once a Week Self Disinfect Cycle, DSPD-75*
- *Flexible Endoscopes Reprocessing and Storage, DSPD-2001*
- *Immediate Use of Steam Sterilization, DSPD-67*
- *OPA Disinfection, DSPD-77*
- *Work flow, DSPD-58*

Chief of Staff, Dr. Koch provided an overview of the policies and plans that had changes.

Discussion was held. The MSGEN-4 Risk Statement should be revised from Tahoe Forest Health System to Tahoe Forest Hospital District in order to be consistent with all other policies and the DSPD-1 policy has a significant number of abbreviations which should be addressed. Policies should be consistent moving forward.

**ACTION:** Motion made by Director Chamblin to approve the MEC Meeting Consent Calendar with changes to the Risk Statement (TFHS to TFHD) in the Fitness for Duty, MSGEN-4 policy, seconded by Director Brown.

**AYES:** Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

**Abstention:** None

**NAYS:** None

**Absent:** None

### **13. CONSENT CALENDAR ♦**

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

#### **13.1. Approval of Minutes of Meetings**

**13.1.1.** 03/27/2025 Regular Meeting

**13.1.2.** 04/01 – 04/02/2025 Special Meeting

#### **13.2. Financial Reports**

**13.2.1.** Financial Report – March 2025

#### **13.3. Board Reports**

**13.3.1.** Administrative Updates

#### **13.4. Approve Board policies**

**13.4.1.** Malpractice, ABD-16

#### **13.5. Approve Governance policies**

**13.5.1.** 340B Program Compliance, AGOV 1501

**13.5.2.** Civil Rights Grievance Procedure, AGOV-1501

**13.5.3.** Disruption of Service, AGOV-16

**13.5.4.** Nondiscrimination, AGOV-21

**ACTION:** Motion made by Director Brown to approve the Consent Calendar as presented, seconded by Director Wong.

**AYES:** Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

**Abstention:** None

**NAYS:** None

**Absent:** None

### **14. ITEMS FOR BOARD DISCUSSION**

#### **14.1. TIMED ITEM – 6:15 PM – Investment Portfolio Update**

The Board of Directors will receive an investment portfolio update from Chandler Asset Management.

Alayne Sampson of Chandler Asset Management provided an investment portfolio update.

Discussion was held.

### **15. ITEMS FOR BOARD ACTION ♦**

#### **15.1. Conflict of Interest Code**

Regular Meeting of the Board of Directors of Tahoe Forest Hospital District  
**April 24, 2025 MINUTES – Continued**

---

The Board of Directors will review and consider for approval the updated Conflict of Interest Code

Discussion was held.

**ACTION:** Motion made by Director Darzynkiewicz to approve the amended Conflict of Interest Code as presented, seconded by Director Wong.

**AYES:** Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

**Abstention:** None

**NAYS:** None

**Absent:** None

**16. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

None

**17. BOARD COMMITTEE REPORTS**

Director Darzynkiewicz provided an update on Community Engagement following the Board Retreat.

Director Wong provided an update on the Board Executive Compensation Committee Meeting.

Chair McGarry provided an update on the Board Retreat.

Director Chamblin provided an update on the IVCH Foundation meeting.

Director Brown requested CFO report on the recent Board Finance Committee.

**18. BOARD MEMBERS' REPORTS/CLOSING REMARKS**

Chair McGarry provided closing comments and comments relating to his experience at the recent Medical Executive Committee meeting.

**19. CLOSED SESSION CONTINUED**

None

**20. OPEN SESSION**

None

**21. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

None

**22. ADJOURN**

Meeting adjourned at 7:07 p.m.