

REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, May 22, 2025 at 4:00 p.m.
Tahoe Forest Hospital – Eskridge Conference Room
10121 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:04 p.m.

2. ROLL CALL

Board: Michael McGarry, Board Chair; Dr. Robert Darzynkiewicz, Vice Chair; Alyce Wong, Secretary; Mary Brown, Treasurer; Dale Chamblin, Board Member

Staff in attendance: Anna Roth, President & CEO; Louis Ward, Chief Operating Officer; Dr. Brian Evans, Chief Medical Officer; Sarah Jackson, Executive Assistant / Clerk of the Board; Janet Van Gelder, Director of Quality and Regulations; Jan Iida, Chief Nursing Officer

Other: David Ruderman, General Counsel

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

None

4. INPUT AUDIENCE

None

Open Session recessed at 4:05 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155) ♦

Subject Matter: FY 2025 Quarter 3 Quality Report

5.2. Approval of Closed Session Minutes ♦

5.2.1. 04/24/2025 Regular Meeting

5.3. TIMED ITEM – 5:15PM - Hearing (Health & Safety Code § 32155) ♦

Subject Matter: Medical Staff Credentials

6. DINNER BREAK

APPROXIMATELY 6:00 P.M.

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:00 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Regular Meeting of the Board of Directors of Tahoe Forest Hospital District
May 22, 2025 MINUTES – Continued

General Counsel reported out from Closed Session: Item 5.1 was approved with a 5-0 vote, Item 5.2 Closed Session Minutes were approved on a 5-0 vote, and item 5.3 Medical Staff Credentials were approved with a vote of 5-0.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

None

10. INPUT – AUDIENCE

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

Public comment was received by Danielle Hughes.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

This is an opportunity for members of the Employee Associations to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes.

Employee Association Treasurer Abby Thomas provided comment.

12. MEDICAL STAFF EXECUTIVE COMMITTEE ♦

12.1. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors:

Policies with Changes (summary attached)

Interventional Radiology Policies, DINT

Mammography Policies, DMAM

X-Ray Policies – DXR

Nuclear Medicine Policies – DNUC

Ultrasound Policies – DUS

New Policies

Standardized Procedure – OH Lab Review by the Registered Nurse, DOCC-2501 (see attached)

Chief of Staff, Dr. Koch provided an overview of the policies and procedures summaries including those that had changes.

Discussion was held.

ACTION: Motion made by Director Wong to approve the MEC Meeting Consent Agenda as presented, seconded by Director Brown.

AYES: Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

Abstention: None

NAYS: None

Absent: None

13. CONSENT CALENDAR ♦

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

13.1. Approval of Minutes of Meetings

13.1.1. 04/24/2025 Regular Meeting

13.2. Financial Reports

13.2.1. Financial Report – April 2025

13.3. Board Reports

13.3.1. Administrative Updates

13.4. Ratify Incline Village Community Hospital Foundation Board Member

13.4.1. Leslie Wittman

13.5. Affirm Annual Board Charters

13.5.1. Board Executive Compensation Committee Charter

13.5.2. Board Finance Committee Charter

Discussion was held.

ACTION: Motion made by Director Brown to approve the Consent Calendar as presented, seconded by Director Chamblin.

AYES: Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

Abstention: None

NAYS: None

Absent: None

14. ITEMS FOR BOARD ACTION ♦

14.1. Tahoe-Truckee Regional Homeless Action Plan

The Board of Directors will receive an update and consider acceptance of the Tahoe-Truckee Regional Homeless Action Plan.

Discussion was held.

ACTION: Motion made by Director Wong to accept the Tahoe-Truckee Regional Homeless Action Plan and provide direction to staff to continue participating in the Tahoe-Truckee Homeless Advisory Committee, seconded by Director Darzynkiewicz.

AYES: Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

Abstention: None

NAYS: None

Absent: None

14.2. PUBLIC HEARING: AB 2561 – Status of Vacancies and Recruitment and Retention Efforts

The Board of Directors will conduct a public hearing regarding the job vacancy status and recruitment and retention efforts at Tahoe Forest Hospital District within the bargaining units in compliance with Assembly Bill (AB) 2561.

Chair McGarry read the background and procedures of the Public Hearing.

Chair McGarry opened the Public Hearing

14.2.1. President & CEO introduced Chief Operating Officer Louis Ward who is currently acting as Interim Chief Human Resources Officer as well as Lauren Caprio, Director of Labor and Employee Relations and Lucy Wright, Recruiter.

The District's current vacancy and recruitment and retention report as of May 1st, 2025 was reviewed.

The Employee Association of Professionals and the Employee Association did not provide a report.

No Public comment was received.

Chair McGarry closed the Public Hearing

14.2.2. Resolution 2025-06 Adopting Procedures for Public Hearing on Tahoe Forest Hospital District's Vacancies and Recruitment and Retention Efforts

The Board of Directors will consider for adoption a resolution for procedures for holding public hearings and reporting on Tahoe Forest Hospital District's workforce vacancies, and recruitment and retention efforts under AB 2561.

David Ruderman, General Counsel, presented the resolution.

Discussion was held.

ACTION: Motion made by Director Darzynkiewicz to approve the Resolution 2025-06 Adopting Procedures for Public Hearing on Tahoe Forest Hospital District's Workforce Vacancies and Recruitment and Retention Efforts, seconded by Director Wong.

AYES: Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

Abstention: None

NAYS: None

Absent: Darzynkiewicz

15. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

None

16. BOARD COMMITTEE REPORTS

Director Wong reported on the Board Quality Committee.

Director Wong reported on the Executive Compensation Committee.

Director Chamblin reported on the Incline Village Community Hospital Foundation.

Director Darzynkiewicz reported that the Community Engagement Committee will be meeting next week.

17. BOARD MEMBERS' REPORTS/CLOSING REMARKS

None

18. CLOSED SESSION CONTINUED

None

19. OPEN SESSION

None

20. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

None

21. ADJOURN

Meeting adjourned at 7:25 p.m.