

## REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, October 23, 2025 at 4:00 p.m.

Tahoe Forest Hospital – Eskridge Conference Room  
10121 Pine Avenue, Truckee, CA 96161

### 1. CALL TO ORDER

Meeting was called to order at 4:04 p.m.

### 2. ROLL CALL

Board in Attendance: Michael McGarry, Board Chair; Dr. Robert Darzynkiewicz, Vice Chair; Alyce Wong, Secretary; Mary Brown, Treasurer; Dale Chamblin, Board Member

Staff in attendance: Anna Roth, President & CEO; Crystal Felix, Chief Financial Officer; Matt Mushet, In-House Counsel; Sarah Jackson, Executive Assistant / Clerk of the Board; Karli Bunnell, Executive Director Foundation; Brian Evans, MD, Chief Medical Officer; Louis Ward, Chief Operating Officer; Ted Owens, Executive Director Governance; Forhad Islam, Director Business Intelligence;

Other: David Ruderman, General Counsel;

### 3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

None

### 4. INPUT AUDIENCE

Open Session recessed at 4:05 p.m.

### 5. CLOSED SESSION

#### 5.1. Approval of Closed Session Minutes ♦

5.1.1. 09/25/2025 Regular Meeting

Discussion was held on a privileged item.

#### 5.2. Public Employee Performance Evaluation (Government Code § 54957)

*Title: President & Chief Executive Officer* Discussion was held on a privileged item.

Director Brown joined the meeting at 4:15 p.m.

#### 5.3. TIMED ITEM – 5:45PM - Hearing (Health & Safety Code § 32155) ♦

*Subject Matter: Medical Staff Credentials*

Discussion was held on a privileged item.

### 6. DINNER BREAK

APPROXIMATELY 6:00 P.M.

**7. OPEN SESSION – CALL TO ORDER**

Open Session reconvened at 6:01 p.m.

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

General Counsel reported out from Closed Session: Closed Session Minutes Item 5.1 was approved on a 4-0-1 vote. There was no reportable action on Item 5.2. Items 5.3 Medical Staff Credentials were both approved with a vote of 5-0.

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

None

**10. INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

None.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

This is an opportunity for members of the Employee Associations to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes.

None.

**12. PRESIDENT & CEO – MONTHLY HIGHLIGHTS**

**12.1. Monthly Highlights**

President & CEO Anna M. Roth provided an update highlighting key developments, initiatives, and recent activities impacting the District.

Discussion was held.

**13. MEDICAL STAFF EXECUTIVE COMMITTEE ♦**

**13.1. Medical Executive Committee (MEC) Meeting Consent Agenda**

*MEC recommends the following for approval by the Board of Directors:*

**New Policies**

- *Labor, Trial of Labor After Cesarean, DWFC-1502*

**Departments having Policies with Changes**

*Summary of Changes by Department*

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- *Medical Staff*
- *Nursing Services*
- *Emergency Department*
- *Ambulatory Surgery Unit*
- *Operating Room*
- *Sterile Process*
- *Surgical Services*

Chief of Staff, Dr. Koch provided an overview of the policy and summary of the changes.

Discussion was held.

**ACTION:** Motion made by Director Darzynkiewicz to approve the MEC Meeting Consent Agenda as presented, seconded by Director Wong.

**AYES:** Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

**Abstention:** None

**NAYS:** None

**Absent:** None

**14. CONSENT CALENDAR ♦**

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

**14.1. Approval of Minutes of Meetings**

14.1.1. 09/25/2025 Special Meeting

**14.2. Financial Reports**

14.2.1. Financial Report – September 2025

**14.3. Executive Reports**

14.3.1. Executive Board Report – October 2025

**14.4. Board Policy Review**

14.4.1. TFHD Professional Courtesy Immunization Policy, ABD-24

14.4.2. Display of the United States Flag, AGOV-2501

14.4.3. Administration Policy & Procedure Manual – Table of Contents

Discussion was held.

**ACTION:** Motion made by Director Brown to approve the Consent Calendar as presented, seconded by Director Chamblin.

**AYES:** Directors Brown, Chamblin, Darzynkiewicz, Wong, and McGarry

**Abstention:** None

**NAYS:** None

**Absent:** None

**15. ITEMS FOR BOARD DISCUSSION**

**15.1. Certified Quality Breast Center of Excellence Award Presentation**

The Board of Directors received a presentation about becoming a Certified Quality Breast Center of Excellence and presented an award to the staff.

Director of Imaging, Sadie Voigtlander presented on the Certified Quality Breast Center of Excellence qualifications and award.

Medical Director of Mammography, Dr. Schlund spoke about the certification and the Briner Imaging team.

Discussion was held. The award was presented by the President & CEO to the Diagnostic Imaging Team that was present.

**15.2. Proclamation Acknowledging October as Breast Cancer Awareness Month**

The Chair of the Board will read into the record a proclamation acknowledging and celebrating the month of October as Breast Cancer Awareness Month throughout the Tahoe Forest Hospital District.

Chair McGarry read into record the proclamation and presented it to the Diagnostic Imaging staff present.

**~5-minute recess for award photos**

**16. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

None

**17. BOARD COMMITTEE REPORTS**

Chair McGarry reported on Governance Committee Meeting.

Director Brown reported on Finance Committee Meeting.

Director Darzynkiewicz provided an update on the work of the Community Engagement Committee.

**18. BOARD MEMBERS' REPORTS/CLOSING REMARKS**

Chair McGarry provided closing comments.

**19. CLOSED SESSION CONTINUED**

**20. OPEN SESSION**

**21. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

**22. ADJOURN**

Meeting adjourned at 7:15 p.m.