



Joint Town Council and Tahoe Forest Hospital District Meeting Minutes

Tuesday, October 28, 2025 at 5:30 p.m.

Town Hall – Administrative Center
10183 Truckee Airport Road, Truckee, CA

Telephonic Locations:
222 West Merchandise Mart Plaza, Suite 228, Chicago, IL 60654
13810 Donner Pass Road, Truckee, CA 96161

1. **CALL TO ORDER**

Meeting was called to order at 5:31 p.m.

2. **ROLL CALL**

Town of Truckee Council Members: Lindsay Romack, Courtney Henderson, Dave Polivy, Vice Mayor Anna Klovstad, and Mayor Jan Zabriskie.

Absent:

Staff Present: Dan Wilkins, Transitional Public Works Director; Andy Morris, Town Attorney; Sarah Ring, Deputy Town Clerk; Kelly Carpenter, Town Clerk; Denyelle Nishimori, Community Development Director; Logan McDonald, IT Systems Analyst

Tahoe Forest Hospital District Directors: Mary Brown, Dale Chamblin, Alyce Wong, and Chair Michael McGarry.

Absent: Vice Chair Dr. Robert Darzynkiewicz

Staff in attendance: Anna Roth, President & CEO; Louis Ward, Chief Operating Officer; Ted Owens, Executive Director Governance; Crystal Felix, Chief Financial Officer; Dylan Crosby, Vice President Facilities & Construction; Jake Dorst, Chief Information & Innovation Officer; Kim McCarl, Administrative Services Officer; Mackenzie Anderson, General Counsel; Sarah Jackson, Executive Assistant / Clerk of the Board;

3. **PLEDGE OF ALLEGIANCE:**

Recited in unison.

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Mayor Zabriskie introduced the meeting and noted that that this was a historic first joint meeting of the Town of Truckee and Tahoe Forest Hospital District. The order of business was then explained.

4. **PUBLIC COMMENT**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

None.

5. **JOINT MEETING**

5.1. Tahoe Truckee Homeless Action Coalition Recommendations for Proposed One Year Navigation Center Pilot (Pilot), Shelter Beds, Interim Beds, Day Services and Funding Source.

Recommendation: For the Town Council and Tahoe Forest Hospital District Board:

Truckee Town Council:

- A. Approve the TTHAC-identified preferred location at 12315 Deerfield Drive, Truckee for a one-year pilot Navigation Center with interim beds and shelter beds.
- B. Accept TTHAC's recommendation that Nevada County exercise superior jurisdiction pursuant to Government Code Sections 53090-53091. Town Council recognizes that no Town action is required for Nevada County to take such action.
- C. Adopt Resolution 2025-67 waiving the statutory 60-day notification period related to Government Code Section 25351 (B) and (D).
- D. Authorize the Town Manager to execute a contract with Nevada County, or a trusted community partner, in an amount not to exceed \$360,000 in one-time funds for a one-year pilot Navigation Center (Model B) providing up to 6 interim beds (year-round) and up to 10 drop-in shelter beds (24/7, year-round) and day services at 12315 Deerfield Drive.
- E. Authorize budget adjustment up to \$360,000 from one-time federal funds remaining from American Rescue Plan Act (ARPA) to fund one-year pilot program.
- F. Authorize Town staff to expedite tenant improvement permit processing if necessary to facilitate a January 2026 target opening.
- G. Provide direction and approve the proposed 120 Day Navigation Center pilot community engagement and communications plan.
- H. Provide direction to TTHAC to evaluate the success of the pilot after six months to determine if the pilot navigation center is a successful service model.
- I. Provide direction regarding a call to action for TTHAC to raise additional funds to support the pilot program and prioritize developing a long-term sustainable funding source to support the continuation of the pilot navigation center, should it be extended after the pilot period based on success of the pilot.

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Tahoe Forest Hospital District:

A. Authorize the President & CEO to execute a contract with Nevada County, or a trusted community partner, not to exceed \$360,000 to support a one-year pilot Navigation Center to facilitate interim housing for up to 6 individuals (year-round) and up to 10 shelter beds (24/7, year-round) at 12315 Deerfield Drive, Truckee.

Seana Doherty of Tahoe Truckee Homeless Advisory Coalition (TTHAC) reviewed the TTHAC presentation, submitted memo recommending “Plan B” for selection, and the 2025 TTHAC and Community summary input and recommendation.

Danny Renfrow, Town of Truckee Chief of Police, reviewed the steps the Town of Truckee would need to take in order move forward with the Deerfield location including, Planning Commission work, Nevada County superior jurisdiction, approval of a Resolution, engage in tenant improvement work, and begin exploring subsequent funding if the pilot program is deemed successful.

Travis Sandefur representing Volunteers of America (VOA), reviewed the VOA presentation and program. Their services were and operations of shelters under their management was reviewed.

Ted Owens, Executive Director of Governance of Tahoe Forest Hospital District, reviewed the impacts on Tahoe Forest Hospital when a shelter is not available for unhoused individuals.

Hardy Bullock, Nevada County Supervisor District 5, reviewed collaborative solutions to homelessness in the Tahoe-Truckee area.

Danny Renfrow, Chief of Police, reviewed the recommendations Town Council: 5.1.A - 5.1.I.

Ted Owens, Executive Director of Governance of TTFHD reviewed the TFHD item for authorization: 5.1.A.

Town Council and TFHD Directors joint discussion was held.

7:22 pm Meeting was recessed for a 10-minute break due to technical difficulties.

7:35 pm Meeting was called to order.

Mayor Zabriskie opened the item for public comment at 7:36 p.m.

Written Comment was received from:

- Chelsea Johnson, Johnathan Levin, JD Hoss, Merri Broglio, Suzanne Lippuner, Michael Livak, Anne Rarick, Barney Dewey, Susi Lippuner, Mike Livak, United for Action Community Coalition, Swenja Ziegler, Noreen & Stweart Irving; Nancy Wallis, Kaela Frank, Kaley Arboleda, Penny Morris, Patricia Terrell, Alison, Bermant, Martina Koldewey, Ben Stewart, Caroline Nakajima, Ibrahim Gokcen, Jim Mettler, Julie Arsenault, Peter James, Ben Stewart, Martina Koldewey, Julie Arsenault.

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Verbal Comment was received from:

- Lisa Swarthout, Nevada County Supervisor District 3; Allison Schwedner, Placer County Health and Human Services; Julie Arsenault, Cold Stream resident; Martina Koldewey Cold Stream resident; Kathy Foley, Truckee Resident; Reverend Claire Novak, TTHAC Member; Chris Tarot, Cold Stream resident; JD; Paul Bancroft, Executive Director Sierra Community House; Dr. Aaron Gladman, TFH Emergency Dept Medical Director; Katie Lamb, TFH Emergency Dept. Manager; Trent Foust, TFH Director of Nursing; Ruth Cross, local resident; Robin Terrell, Cold Stream homeowner;

Mayor Zabriskie closed public comment at 8:15 p.m.

Mayor Zabriskie asked for follow-up questions from Council and the District Board.

- No further questions from Council Member Polivy or Director Brown.
- Council Member Henderson asked Chief Renfrow of the current number of local unhoused population in the community. Chief Renfrow replied that it varies by season but averages 8-10.
- Council Member Zabriskie asked about Neighborhood Meetings and Community Groups.
- No further questions from Director Wong, Council Member Romak, Vice Mayor Klovstad, or Chair McGarry.

Town Council deliberation was held:

- Council Member Polivy offered comments in favor. Discussion was held about expediting this permit possibly harming other permits. Amendments were made to section F. Recommends approval of Town Council: 5.1.A. - 5.1.I. with amended section F.
- Council Member Henderson offered comments in favor. Discussion was held about the residents of the Cold Stream neighborhood. Recommends approval of Town Council: 5.1.A - 5.1.I. with an amended section E.
- Mayor Zabriskie offered comments in favor. Discussion was held about monthly meetings with the VOA and TTHAC and potentially with the neighbors and HOA. Recommends approval of Town Council: 5.1.A - 5.1.I. with an amended section E.
- Council Member Romack offered comments in favor. Discussion was held regarding future funding. She recommends approval of Town Council: 5.1.A - 5.1.I. with an amended section E.
- Vice Mayor Klovstad offered comments in favor. Recommends approval of Town Council: 5.1.A - 5.1.I. without the amendment to section E. Discussion was held regarding why she does not feel it is necessary, but will not hold up.

ACTION: The Truckee Town Council Recommendation as discussed in sections 5.1.A. - 5.1.I. with an amended section E. was moved by Council Member Henderson, seconded by Council Member Polivy, and adopted with the following roll-call vote:

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**AYES: Council Member Romack, Council Member Henderson, Council Member Polivy
Vice Mayor Klovstad (zoom), Mayor Zabriskie.**

Abstention: None

NAYS: None

Absent: None

Tahoe Forest Hospital District deliberation was held:

- Director Brown offered comments in favor. She noted no reservations. Operationally there are some questions that will need to be addressed, but about need, urgency and our commitment there is no hesitancy.
- Director Chamblin offered comments in favor. He noted the moral imperative of addressing this issue.
- Chair McGarry offered comments in favor. He noted that the direct benefit to the Health System will be positive but also noted concerns about costs and sustainability past the pilot program.
- Director Wong offered comments in favor. She noted no reservations and commended the dedication of many who had worked tirelessly to bring this project to fruition.
- Director Wong deferred action until the President and CEO was offered the opportunity to provide commentary.
- President & CEO offered comments on the dedication, compassion, thoughtfulness of the deliberation and consideration given, both to the topic, the residents of the community, the community this project will serve, the staff and volunteers that worked on the project and the electeds that deliberated and voted on the project. She is proud to be a member of this community.

ACTION: The Tahoe Forest Hospital District Recommendation was moved by Director Brown, seconded by Director Chamblin, and authorized with the following roll-call vote:

AYES: Director Brown, Director Chamblin, Director Wong, Chair McGarry (zoom).

Abstention: Darzynkiewicz

NAYS: None

Absent: None

6. ADJOURN

Meeting adjourned at 8:55 p.m.