



TRUCKEE SURGERY CENTER REGULAR MEETING OF THE BOARD OF MANAGERS

MINUTES

Wednesday, March 11, 2026, at 12:00 p.m.

Aspen Conference Room – Tahoe Forest Hospital
10800 Donner Pass Rd., Suite 200, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 12:03 p.m.

2. ROLL CALL

Board of Managers: Dr. Jeffrey Dodd, Crystal Felix, Anna Roth, Louis Ward

Board of Managers Absent: None

Staff in attendance: Jan Iida, Chief Nursing Officer; Heidi Fedorchak, Truckee Surgery Center Interim Administrator; Sydney Shelton, Executive Assistant

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

None.

4. INPUT – AUDIENCE

No members of the public were in attendance.

5. APPROVAL OF MINUTES

5.1. 12/10/2025 Regular Meeting Minutes

ACTION: Motion made by Manager Dodd, to approve the Truckee Surgery Center Board of Managers regular meeting minutes of December 10, 2025, as presented, seconded by Manager Roth.

AYES: Dodd, Felix, Roth, Ward

Abstention: None

NAYS: None

Absent: None

6. ITEMS FOR BOARD ACTION ♦

6.1. Healthy Tahoe Magazine Article ♦

Truckee Surgery Center Board of Managers will discuss an opportunity with a local magazine.

ACTION: Motion made by Manager Felix, to move forward with exploring the opportunity to advertise in the Healthy Tahoe Magazine, seconded by Chair Ward to move forward.

AYES: Dodd, Felix, Roth, Ward

Abstention: None

NAYS: None
Absent: None

7. ITEMS FOR BOARD DISCUSSION

7.1. Financial Reports

Truckee Surgery Center Board of Managers will review the following financial reports:

- 7.1.1. Q2 FY26 Financial Statement
- 7.1.2. Q2 FY26 Balance Sheet
- 7.1.3. Monthly Dashboard – January 2026

Interim Administrator will look into a new ambulatory surgery center billing company.

7.2. Coding Audit Report

Truckee Surgery Center Board of Managers received an update on Third Quarter 2025 Coding Audit Report.

7.3. Staff Bonus Plan

Truckee Surgery Center Board of Managers discussed the staff bonus plan, including eligibility criteria and financial impact. The anticipated cost of the program is approximately \$18,000, which has been incorporated into the FY27 budget.

The Board reviewed the proposed performance benchmark tied to patient satisfaction scores. While the current score is 90%, members discussed refining the metric to ensure it represents a meaningful performance standard. Rather than maintaining the current level, the Board emphasized the importance of establishing a stretch goal to encourage continued improvement.

Discussion also included how patient satisfaction responses are measured, noting that “disagree” and “strongly disagree” responses would negatively impact the metric.

Manager Roth recommended that the TSC Interim Administrator moves forward with the staff bonus plan as discussed.

7.4. Interim Administrator Update

Truckee Surgery Center Board of Managers received an update from the Interim Administrator on operations, staffing, facility and equipment needs.

A total of 137 cases were completed last quarter.

There is ongoing discussion regarding FY26 capital items, which are currently pending review and prioritization.

The operating room floors project has been deferred to next year’s budget. In the interim, a patch solution will be implemented.

Additionally, ACHC survey has been completed with excellent scores. Interim Administrator and staff will address a small number of deficiencies, which are being followed up accordingly.

Open Session recessed at 12:43 p.m.

8. CLOSED SESSION

8.1. Approval of Closed Session Minutes

8.1.1. 12/10/2025 Regular Meeting Minutes

Discussion was held on a privileged item.

8.2. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Fourth Quarter 2025 Infection Control Data Summary

Number of items: One (1)

Discussion was held on a privileged item.

8.3. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: 2025 Annual Infection Prevention Plan Evaluation

Number of items: One (1)

Discussion was held on a privileged item.

8.4. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Fourth Quarter 2025 Quality Assurance Performance Improvement Data

Number of Items: Fourteen (14)

Discussion was held on a privileged item.

8.5. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Emergency Management & Life Safety

Number of Items: Three (3)

Discussion was held on a privileged item.

8.6. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Medical Staff Credentials

Number of items: One (1)

Discussion was held on a privileged item.

8.7. Conference with Labor Negotiator (Government Code § 54957.6) ◆

Name of District Negotiator(s) to Attend Closed Session: Louis Ward

Unrepresented Employee: Truckee Surgery Center Interim Administrator

Discussion was held on a privileged item.

8.8. Public Employment (Government Code § 54957) ◆

Subject Matter: Truckee Surgery Center Administrator

Discussion was held on a privileged item.

Open Session reconvened at 12:57 p.m.

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Regular Meeting of the Truckee Surgery Center Board of Managers
March 11, 2026, MINUTES – Continued

Item 8.1. was approved on a 4-0-0 vote. Items 8.2. – 8.6. were accepted with a vote of 4-0-0. Item 8.7. was approved with contingency with a 4-0-0 vote. There were no reportable actions for items 8.8.

10. ITEMS FOR NEXT MEETING

The next meeting is scheduled for June 3, 2026, at 12:00pm.

11. ADJOURN

Meeting adjourned at 1:35 p.m.