



TAHOE FOREST  
HOSPITAL DISTRICT

# 2026-06-17 Board Governance Committee Meeting

Wednesday, June 17, 2026, at 3:00 p.m.

Tahoe Forest Hospital - Aspen Conference Room

10800 Donner pass Rd, suite 200, Truckee, CA 96161

Telephonic Location: 222 West Merchandise Mart Plaza, Suite 228, Chicago, IL 60654



**TAHOE FOREST**  
HOSPITAL DISTRICT

# Meeting Book - 2026-06-17 Board Governance Committee Meeting

Governance Committee

**AGENDA**

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ITEMS 1 - 4: See Agenda

**5. APPROVAL OF MINUTES**

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**6. ITEMS FOR COMMITTEE DISCUSSION AND/OR**

**RECOMMENDATION**

6.1. True North Governance Action Plan and Timeline

5.2. TNO Governance Action Plan Presentation.pdf 7

ITEMS 7 - 9: See Agenda

# GOVERNANCE COMMITTEE AGENDA

Wednesday, June 17, 2026, at 3:00 p.m.  
Tahoe Forest Hospital – Aspen Conference Room  
10800 Donner Pass Rd, Suite 200, Truckee, CA 96161  
Telephonic Location: 222 West Merchandise Mart Plaza, Suite 228, Chicago, IL 60654

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA**

**4. INPUT – AUDIENCE**

This is an opportunity for members of the public to address the Committee on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Clerk of the Board 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Committee cannot take action on any item not on the agenda. The Committee may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

**5. APPROVAL OF MINUTES ♦**

**5.1.** Governance Committee Meeting: 03/11/2026 ..... ATTACHMENT

**6. ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION ♦**

**6.1. True North Governance Action Plan and Timeline ♦** ..... ATTACHMENT

Governance Committee will review and consider recommending for approval the True North Governance Action Plan and timeline.

**7. REVIEW FOLLOW UP ITEMS / BOARD MEETING RECOMMENDATIONS**

**8. NEXT MEETING DATE**

**9. ADJOURN**

\*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer. The telephonic meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District’s public meetings. If particular accommodations for the disabled are needed or a reasonable modification of the teleconference procedures are necessary (i.e., disability-related aids or other services), please contact the Clerk of the Board at (530) 582-3583 at least 24 hours in advance of the meeting.

♦ Denotes Action Item



# GOVERNANCE COMMITTEE

## DRAFT MINUTES

Wednesday, March 11, 2026, at 2:30 p.m.  
Tahoe Forest Hospital – Aspen Conference Room  
10800 Donner Pass Rd, Suite 200, Truckee, CA 96161

### 1. CALL TO ORDER

Meeting was called to order at 2:38 p.m.

### 2. ROLL CALL

Board: Michael McGarry, Committee Chair; Dale Chamblin, Board Member

Staff in attendance: Anna Roth, President & CEO; Louis Ward, Chief Operating Officer; Ted Ownes, Executive Director of Governance & Business Development; Crystal Felix, Chief Financial Officer (zoom); Kim McCarl, Chief Strategy Officer; Matt Mushet, In-House Counsel (zoom); Sarah Jackson, Clerk of the Board;

Other: David Ruderman, General Counsel (zoom)

### 3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

No changes were made to the agenda.

### 4. INPUT – AUDIENCE

No public comment was received.

### 5. APPROVAL OF MINUTES OF: 10/15/2025

Director Chamblin moved to approve the Board Governance Committee minutes of October 15, 2025, seconded by Director McGarry.

### 6. ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION

#### 6.1. Board and Governance Policy Review

Governance Committee will review and discuss recommendations to the following policies:

##### 6.1.1. Plan for the Provision of Care to Patients, AGOV-26

Policy was reviewed.

Director Chamblin moved to recommend bringing this policy to the March 26, 2026 Board Meeting under the Consent Agenda, seconded by Director McGarry.

##### 6.1.2. Hand-Off Communications SBAR and C-U-S Reports, AGOV-1504

Policy was reviewed

Director Chamblin moved to recommend bringing this policy to the March 26, 2026 Board Meeting under the Consent Agenda, seconded by Director McGarry.

##### 6.1.3. Medical Device Tracking, AGOV-1605

In-House Counsel reviewed policy. Discussion was held regarding policy. Budget authority and signature authority were reviewed against the current policy limits.

**Director Chamblin moved to recommend bringing this policy to the March 26, 2026 Board Meeting under the Consent Agenda, seconded by Director McGarry.**

**6.1.4. Guidelines for Business by the Tahoe Forest Hospital District Board of Directors, ABD-12**

Discussion was held . Additional edits will be made by General Counsel and then the policy will need to be approved by Board action.

**Director Chamblin moved to recommend bringing this policy to the March 26, 2026 Board Meeting under the Action Items with additional edits, seconded by Director McGarry.**

**6.1.5. Physician and Professional Services Agreements, ABD-21**

Discussion was held. In-House counsel reviewed. Dollar amounts were reviewed. CFO reviewed the specific professionals that were covered under this agreement.

**Director Chamblin moved to recommend bringing this policy to the March 26, 2026 Board Meeting under the Consent Agenda, seconded by Director McGarry.**

**6.2. Board New Policy Review** ◆

Governance Committee will review and discuss recommendations to the following new policies:

**6.2.1. Disruption of Telephonic or Internet Service During Public Meetings, ABD-2601**

Discussion was held. Additional edits will be made by General Counsel and then the policy will need to be approved by Board action. Additional sections about removal of disruptive and unruly meeting participants will be reviewed and added at a future governance meeting.

**Director Chamblin moved to recommend bringing this policy to the March 26, 2026 Board Meeting as an action item, seconded by Director McGarry.**

**6.2.2. DRAFT - Community Outreach for Underserved Communities and Hospital Board Meeting Engagement, ABD-2602**

Significant discussion was held regarding the draft policy. Two sections were recommended for removal. Revised draft policy will need to be approved by Board action.

**Director Chamblin moved to recommend bringing the revised draft policy to the March 26, 2026 Board Meeting as an action item, seconded by Director McGarry.**

**6.3. SB 707 Brown Act Implementation Update**

Governance Committee will review and discuss the implementation of the required SB 707 Brown Act updates.

Discussion was held on the implementation of Brown Act.

#### **6.4. Board Education**

Governance Committee will review and consider recommendation of implementation and scheduling of potential Board education.

##### **6.4.1.1. The Governance Institute**

2026 Education Agenda was reviewed. Personalized education plans are available for board members and staff.

##### **6.4.1.2. SB 707 Brown Act Training**

The Committee discussed the merits of adding additional Board training Brown Act training. Nothing was set at this time.

##### **6.4.1.3. Potential Outside Conferences**

Reviewed the September 20-23, 2026 Conferences.

#### **6.5. Board of Directors Webpage SB707 Compliance Update**

Governance Committee will review the updates in progress being made to the THFD Board of Directors webpage to ensure compliance with SB707.

The webpage updates were reviewed. It is not live yet.

#### **6.6. Board of Directors Bylaws**

Governance Committee may direct staff to begin biennial review and consider potential recommendations.

Committee directed CEO to follow up on suggestions for changes or updates to the District Bylaws. Clerk will send the CEO and editable document for redline.

CEO will review Bylaws with General Counsel and bring recommendations to future Governance Committee meeting for recommendation to approval.

#### **7. BOARD RETREAT FOLLOW-UP**

CEO will follow up on the by-laws including the frequency of meetings.

#### **8. REVIEW FOLLOW UP ITEMS / BOARD MEETING RECOMMENDATIONS**

#### **9. NEXT MEETING DATE**

The Governance Committee will meet again in early to mid-June 2026.

#### **10. ADJOURN**

Meeting adjourned at 4:31 p.m.

# TRUE NORTH OFFICE

Governance Committee: Governance Assessment  
Work Plan and Timeline

Health within Reach | Community Guided | Transformation



TAHOE FOREST  
HEALTH SYSTEM



# Tahoe Forest True North Aims:



## Health Within Reach

Access, choice, lower cost & convenience



## Community Guided

Services shaped by community



## Transformation

Shared decisions, stronger accountability



# Timeline

June: Governance workstream established

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July–August: Analysis, interviews, governance design

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September: Draft and final recommendations



# Establish formal governance workstream

## MAY

- May 28: Board approval of True North Strategic Plan
- May 28: Document request

## JUNE

- June 17: Governance Committee approval of True North Governance Action Plan
- June 22: Finalize workplan and timeline
- June 22: Appoint True North governance project manager



# Data collection and analysis

## **JULY**

July 17: Review of background documents

July 17: Conduct inventory of formal and informal governance and related entity structures and subsidiaries including advisory boards, JVs, partnerships and LLCs

July 31: Review prior literature search for applicable best practices



# Interviews and meetings

## **JULY**

July 31: Conduct survey follow-up interviews and brainstorming sessions with board members and leadership

## **AUGUST**

August 31: Attend one or more regular board or committee meetings (virtual or in-person) and re-interview individual board members on specific governance issues raised



# Develop pathways for community and subject matter expert engagement

## **JULY**

July 17: Create a governance skills and expertise matrix to identify gaps and develop one or more advisory engagement models consistent with CA Health District Law

July 31: Establish Ad Hoc Governance Committee to oversee possible expansion of structure to include community members and outside experts

## **AUGUST**

August 21: Develop for board consideration, a position and plan to expand to include community and subject matter expert advisors with skills and experience that may be missing from the current board via enhanced use of committee structure, advisory boards, task forces and other methods



# Develop governance operating model defining Board, CEO, committee and executive responsibilities

## **AUGUST**

August 7: Conduct inventory of formal and informal governance and related entity structures and subsidiaries, including advisory boards, JVs, partnerships and LLCs

August 31: Re-define the governing board's fiduciary and policy development governance responsibilities and delegation of planning and operational responsibilities to the CEO for execution

August 31: Provide example of best governance practices of other stand-alone health systems with similar characteristics



# Review and revise governance documents

## **FINAL REPORT**

Review legal and regulatory issues affecting future board meeting changes

Consider improvements to education, support, planning, committees and cadence

Conduct policy and rules audit

Evaluate governance technology platforms

Evaluate governing board staffing and support

Recommend improvements to governance dashboards

Optimize board calendar and assist in creating a revised calendar



# Development and presentation of report

## **SEPTEMBER**

Mid-September: Preliminary draft report and recommendations

Late September: Final report and implementation plan

