



TRUCKEE SURGERY CENTER SPECIAL MEETING OF THE BOARD OF MANAGERS

MINUTES

Wednesday, June 3, 2026, at 12:00 p.m.

Aspen Conference Room – Tahoe Forest Hospital
10800 Donner Pass Rd., Suite 200, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 12:00 p.m.

2. ROLL CALL

Board of Managers: Dr. Jeffrey Dodd, Crystal Felix, Louis Ward

Board of Managers Absent: Anna Roth

Staff in attendance: Jan Iida, Chief Nursing Officer; Heidi Fedorchak, Truckee Surgery Center Administrator; Sydney Shelton, Executive Assistant

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

None.

4. INPUT – AUDIENCE

No members of the public were in attendance.

5. APPROVAL OF MINUTES

5.1. 04/08/2026 Regular Meeting Minutes

ACTION: Motion made by Manager Dodd, to approve the Truckee Surgery Center Board of Managers regular meeting minutes of April 08, 2026, as presented, seconded by Manager Felix.

AYES: Dodd, Felix, Ward

Abstention: None

NAYS: None

Absent: Roth

6. ITEMS FOR BOARD DISCUSSION AND ACTION ♦

6.1. Truckee Surgery Center Administrator Education Plan ♦

Truckee Surgery Center Board of Managers will review and consider acceptance of the TSC Administrator Education Plan.

ACTION: Motion made by Manager Felix, to accept the TSC Administrator Education Plan, contingent upon the submission of documentation outlining completed coursework, including dates, summaries of learned material, and demonstrated communication regarding execution of the plan, seconded by Manager Dodd.

AYES: Dodd, Felix, Ward

Abstention: None

NAYS: None

Absent: Roth

6.2. FY27 Budget ♦

Truckee Surgery Center Board of Managers will review and consider approval of the TSC FY27 Budget.

ACTION: Motion made by Chair Ward, to accept the FY27 Operating Budget as presented, seconded by Manager Dodd.

AYES: Dodd, Felix, Ward

Abstention: None

NAYS: None

Absent: Roth

6.3. Contract Review and Approval Process ♦

Truckee Surgery Center Board of Managers will review and consider approval of the contracts and review approval process.

A smaller working group, in collaboration with the TSC Administrator, will revise the policy and operational plan and present a finalized version to the Board for approval at the next meeting.

In the interim, the Administrator will bring any significant contract changes to the Board for review, accompanied by a summary outlining key terms (before and after), projected impacts, and the specific approval being requested. The Administrator will consult external counsel as needed.

6.4. Truckee Surgery Center Utilization ♦

Truckee Surgery Center Board of Managers will discuss the utilization of the TSC.

6.4.1. Review Operational Plan

Discussion was held. The Administrator will come back to the board with a more detailed utilization proposal.

7. ITEMS FOR BOARD CONSENT

7.1. Financial Reports

Truckee Surgery Center Board of Managers will review the following financial reports:

7.1.1. Q3 FY26 Financial Statement

7.1.2. Q3 FY26 Balance Sheet

7.1.3. Monthly Dashboard – April 2026

The Administrator will get in contact with Kathy from Mercy to assist with the billing issue.

7.2. Administrator Update

Truckee Surgery Center Board of Managers received an update.

ACTION: Motion made by Manager Felix, to approve the consent agenda, as presented, seconded by Manager Dodd.

AYES: Dodd, Felix, Ward

Abstention: None

NAYS: None

Absent: Roth

Open Session recessed at 12:51 p.m.

8. CLOSED SESSION

8.1. Approval of Closed Session Minutes

8.1.1. 04/08/2025 Regular Meeting Minutes

Discussion was held on a privileged item.

8.2. Hearing (Health & Safety Code § 32155)◆

Subject Matter: Second Quarter 2026 Infection Control Data Summary

Number of items: One (1)

Discussion was held on a privileged item.

8.3. Hearing (Health & Safety Code § 32155)◆

Subject Matter: Second Quarter 2026 Quality Assurance Performance Improvement Data

Number of items: Eight (8)

Discussion was held on a privileged item.

8.4. Hearing (Health & Safety Code § 32155)◆

Subject Matter: Medical Staff Credentials

Number of Items: Six (6)

Discussion was held on a privileged item.

Open Session reconvened at 12:58 p.m.

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Item 8.1. was approved on a 3-1-0 vote. Items 8.2. – 8.4. were accepted with a vote of 3-1-0.

10. ITEMS FOR NEXT MEETING

The next meeting will be scheduled in September.

11. ADJOURN

Meeting adjourned at 12:59 p.m.