



2026-09-24 Board Finance Committee Meeting

Everline Resort & Spa Lake Tahoe - Granite Chief Event Room

THURSDAY, SEPTEMBER 24, 2026, AT 3:00 PM

400 Resort Road, Olympic Valley, CA 96146

Meeting Book - 2026-09-24 Board Finance Committee Meeting

Finance Committeee

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ITEMS 1 - 4: See Agenda	
5. ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION	
5.1. Community Advisor Appointment / Implementation	
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5.2. Finance Committee Community Advisor≥ no attachments	action item
ITEMS 6 - 7: See Agenda	
8. ADJOURN	



TAHOE FOREST
HOSPITAL DISTRICT

FINANCE COMMITTEE
AGENDA

TO BE HELD ON

THURSDAY, SEPTEMBER 24, 2026, AT 3:00 PM

Everline Resort & Spa Lake Tahoe - Granite Chief Event Room,
400 Resort Road, Olympic Valley, CA 96146

1. CALL TO ORDER
2. ROLL CALL
3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA
4. INPUT – AUDIENCE

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Clerk of the Board 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot act on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION ♦

5.1. Community Advisor Appointment / Implementation ATTACHMENT

Finance Committee will review the recommended draft process for Community Advisor appointment and implementation.

5.2. Finance Committee Community Advisor ♦

Finance Committee will review candidate and may recommend appointment of a Community Advisor to the committee.

6. AGENDA INPUT FOR NEXT FINANCE COMMITTEE MEETING
7. NEXT MEETING DATE
8. ADJOURN

AMR:smj

*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer. The telephonic meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed or a reasonable modification of the teleconference procedures are necessary (i.e., disability-related aids or other services), please contact the Clerk of the Board at (530) 582-3583 at least 24 hours in advance of the meeting.



Board Committee Advisory Members

Process Description

Purpose

Advisory members can strengthen the Board and its Board committees by bringing additional expertise, community perspective and lived experience to the Board's or Board committee's work. They can broaden the range of voices informing Board discussions, provide specialized knowledge that may not exist among current Board members, and create another meaningful connection between the District and the communities it serves.

Advisory members support and inform the work of the Board and its Board committees; they do not replace the role or authority of elected Board members. A clear appointment process, defined responsibilities and appropriate governance training help advisory members contribute effectively while maintaining appropriate boundaries between governance and operations. Candidates should understand that advisory members participate in committee discussions but are not voting members. Their attendance does not count toward a quorum, and they do not vote on recommendations or other actions of the Board or Board committee. Moreover, this is an uncompensated role.

Step-by-Step Appointment Process

Step 1 -- Board or Board Committee identifies a need- The Board or Board committee discusses the expertise, experience or community perspective that would strengthen its work and confirms that an advisory appointment is appropriate.

Step 2 - Potential candidate is identified- The committee chair, Board members, District leadership or others may suggest individuals whose expertise, experience or perspective aligns with the committee's needs.

Step 3 - Committee or Board chair makes or coordinates the invitation- In the case of a candidate recommended by a committee, ~~T~~the committee chair, or a person designated by the chair, contacts the potential candidate to explain the opportunity and determine interest. In the case of the Board, the Board Chair, or a person designated by the chair, makes such a contact.

Step 4 - Candidate information is collected- ~~T~~he interested candidate provides a brief biography or statement of interest and receives the advisory member role description and information about expectations for service, including the public nature of the role.

Step 5 -- Board or Board Committee reviews the candidate- The Board or Board committee, as relevant, -reviews the candidate profile and considers whether to recommend appointment. The



Board or Board committee may request to meet with the candidate as part of its consideration but is not required to conduct an interview.

Step 6 - Committee determines whether to recommend appointment- Following the interview, in the case of a committee candidate, the committee decides whether to forward the candidate to the Board for consideration. In the case of a Board candidate, the Board chair, or a person designated by the chair, decides whether to recommend the candidate to the Board.

Step 7 - Recommendation is prepared for the Board- The Board agenda item includes the Board's or Board committee's recommendation, a concise candidate profile or biography, the advisory role description and the proposed term.

Step 8 - Board interview, if requested- Any member of the Board ~~may meet with the candidate~~ The Board may request an opportunity to meet with the candidate before considering the appointment. A Board interview is optional and is not a prerequisite for appointment.

Step 9 - Board appoints the advisory member- The Board considers and acts on the appointment in public session.

Step 10 - Orientation and required training are completed- The new advisory member participates in public Board orientation, completes Brown Act training, files a Form 700 if required by the District's Conflict of Interest Code, and completes other applicable training.

Step 11 - Advisory member begins committee service- Once appointment and required onboarding are complete, the advisory member begins participating in Board or Board committee meetings.

Step 12 - Ongoing communication runs through the committee chair- Questions, requests for information and Board-related or Board committee-related needs are directed through the Board or Board committee chair, in consultation with the CEO, ~~committee chair~~ rather than directly to staff.

Step 13 – Advisory member resignation, removal, and termination of service- Advisory member service is voluntary and intended to support the work of the Board or Board committee. Either the advisory member, the Board, or Board Committee may conclude the appointment ~~when it is in the best interest of the individual, committee, or District~~ at any time and for any reason. The Board or Board committee, at its sole discretion, may remove or terminate the service of an advisory member at any time, including without cause. Advisory members serve at the pleasure of the Board and Board Committee, and an appointment does not create a guarantee of continued service.