TAHOE FOREST
HOSPITAL DISTRICT

QUALITY COMMITTEE
AGENDA

December 01, 2026, at 10:00 a.m.
Aspen Conference Room – Tahoe Forest Hospital
10800 Donner Pass Rd, Suite 200, Truckee, CA 96161

1. CALL TO ORDER

2. ROLL CALL
Alyce Wong, Chair; Rob Darzynkiewicz, MD, Board Member

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

4. INPUT – AUDIENCE
This is an opportunity for members of the public to address the Committee on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Committee cannot take action on any item not on the agenda. The Committee may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. APPROVAL OF MINUTES OF◈: 09/08/2026 ..... ATTACHMENT

6. CLOSED SESSION
6.1. Hearing (Health & Safety Code § 32155)
Subject Matter: Case Review
Number of items: One (1)
6.2. Approval of Closed Session Minutes◈
6.2.1. 09/08/2026 Closed Session Board Quality Committee

7. OPEN SESSION

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

9. CONSENT CALENDAR
9.1. Patient & Family Centered Care
9.1.1. Patient & Family Advisory Council (PFAC) Update ..... ATTACHMENT
Quality Committee will receive an update regarding the calendar year activities of the Patient and Family Advisory Council (PFAC).

◈ Denotes Action Item

10. ITEMS FOR COMMITTEE DISCUSSION AND/OR RECOMMENDATION ◈

10.1. Safety First ..... ATTACHMENT
The Board Quality Committee will review the *Effective Listening for Better Communication* reminder.

10.2. Board Quality Committee Charter ..... ATTACHMENT
The Board Quality Committee Charter will be referenced as needed during the meeting.

10.3. Governance Institute's Board Compass® Board Self-Assessment ..... ATTACHMENT

10.4. CAH Survey Report ..... ATTACHMENT
The Committee will review the annual CAH survey report and action plan.

11. Quality / Patient Safety / Risk Roundtable
The Committee will conduct roundtable discussion on insights, identification of emerging challenges, and strategic opportunities to enhance care delivery and organizational safety culture.

12. Board Quality Education ..... ATTACHMENT
The Committee will review the educational article listed below and discuss topics for future board quality education.

Ramar, K., Oxentenko, AS., Dowdy, SC. *Transforming Health Care Through Quality .. and Safety.* Mayo Clin Proc. 2025;100(8):1385-1401.

13. TIMED ITEM: 11:00 A.M. Annual Cancer Center Quality Report ◈ ..... ATTACHMENT
The Committee will review the annual Cancer Center program quality report and consider a recommendation to the Board of Directors.

14. REVIEW FOLLOW UP ITEMS / BOARD MEETING RECOMMENDATIONS

15. NEXT MEETING DATE
The next committee date and time will be confirmed for February TBD, 2027 at a.m./p.m.

16. ADJOURN

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*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Equal Opportunity Employer. The telephonic meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed or a reasonable modification of the teleconference procedures are necessary (i.e., disability-related aids or other services), please contact the Clerk of the Board at (530) 582-3583 at least 24 hours in advance of the meeting.

TRUCKEE SURGERY CENTER
REGULAR MEETING OF THE BOARD OF MANAGERS
Q4 AGENDA

Wednesday, December 2, 2026, at 12:00pm
Aspen Conference Room – Tahoe Forest Hospital
10800 Donner Pass Rd., Suite 200, Truckee, CA 96161

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA**

4. **INPUT – AUDIENCE**
   This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. **APPROVAL OF MINUTES** ◈
   5.1. September 9, 2026, Regular Meeting Minutes — ATTACHMENT
   5.2. November 16, 2026, Special Meeting Minutes — ATTACHMENT

6. **ITEMS FOR BOARD DISCUSSION AND ACTION** ◈
   6.1. Capital Request ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of the capital requests for FY27.
   6.2. TSC Administrator Evaluation and Competency ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of evaluation and competency process for the TSC Administrator.
   6.3. Policy Review ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of the Purchase Authorization Policy and the Contract Review and Approval Policy.
   6.4. Annual Review of the Employee Handbook ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of the Employee Handbook.
   6.5. Annual Review of the Medical Staff Bylaws ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of the Medical Staff Bylaws.
   6.6. Annual Review of the Medical Staff Rules and Regulations ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of the Medical Staff Rules and Regulations.
   6.7. Annual Review of the Operating Agreement ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of the Operating Agreement.
   6.8. Revised Policy and Procedure List and Administrator Delegation of Authority ◈ — ATTACHMENT
   The Board of Managers will review and consider approval of the Policy and Procedure List and the Administrator of Delegation of Authority.

7. ITEMS FOR BOARD CONSENT ◈

7.1. Financial Reports

The Board of Managers will review the following financial reports:

7.1.1. Q3 FY26 Financial Statement ATTACHMENT

7.1.2. Q3 FY26 Balance Sheet ATTACHMENT

7.1.3. Monthly Dashboard – September 2026 ATTACHMENT

7.2. Administrator Update

The Administrator will provide an update to the board. ATTACHMENT

8. CLOSED SESSION

8.1. Approval of Closed Session Minutes ◈

September 9, 2026, Regular Meeting Minutes
Number of Items: One (1)

8.2. Hearing (Health & Safety Code 32155) ◈

Subject Matter: Third Quarter 2026 Infection Control Data Summary
Number of Items: One (1)

8.3. Hearing (Health & Safety Code § 32155) ◈

Subject Matter: Third Quarter 2026 Quality Assurance Performance Improvement Data
Number of Items: Seven (7)

8.4. Hearing (Health & Safety Code § 32155) ◈

Subject Matter: Medical Staff Credentials
Number of Items: Eight (8)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

10. ITEMS FOR NEXT MEETING

11. ADJOURNMENT

◈Denotes an action item.
^Denotes material (or a portion thereof) may be distributed later.

A copy of the board meeting agenda is posted on Tahoe Forest Hospital District's web site (www.tfhd.com) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting. Materials related to an item on this Agenda submitted to the Board of Managers, or a majority of the Board, after distribution of the agenda are available for public inspection in the District's Administration Office, 10800 Donner Pass Rd., Suite 200, Truckee, CA 96161, during normal business hours.
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Equal Opportunity Employer. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.