Tahoe Forest Hospital
10121 Pine Avenue
Truckee, CA 96161

TAHOE FOREST HOSPITAL DISTRICT

Incline Village Community Hospital
880 Alder Avenue
Incline Village, NV 89451-8215

AUTHORIZATION TO DISCLOSE PROTECTED HEALTH INFORMATION

Completion of this document authorizes the disclosure and/or use of health information about you. Failure to provide all information requested may invalidate this authorization.

Patient Name: ____

Medical Record# (if known): ______________________ Date of Birth: ___________________

Address: ____

City: _____________________________ State: ________ ZIP Code:_____________________

Telephone Number: _________________ Email: ______________________________________

Information to be Released From:

Provider Name / Organization: ____

Purpose of Requested Use or Disclosure:

❑ Continuity of Care – Appointment Date with Physician: ___/___/_______

❑ Patient ❑ Insurance ❑ Other: ____

Person / Organization Authorized to Receive Information

Name: ____

Address: ____

City: _____________________________ State: ________ ZIP Code:_____________________

Telephone Number: _______________ Email: ______________________________________

Health Information Requested (Check all that apply)

❑ Billing Records
❑ Consultation Reports
❑ Discharge Summary
❑ Emergency Room Reports
❑ History and Physical
❑ Laboratory Tests
❑ Procedure Reports
❑ Progress Notes
❑ X-Ray Reports

❑ All Records

❑ Date(s): ____

❑ Other: ____

Note: Records may include information related to mental health, alcohol/drug use, and HIV/AIDS. However, treatment records from mental health and/or alcohol/drug *departments* and/or *results of HIV tests* will not be disclosed unless specifically requested below.

❑ Mental Health Records
❑ Alcohol/Drug Records
❑ HIV Test Results Records

 Distribution: White copy - HIM Department, Yellow copy - Customer copy 8700-1000-A (12/15)

Method of Delivery of Requested Records

❑ Mail ❑ Pickup

❑ Electronic Delivery Recipient Email: ____

Duration / Revocation / Redisclosure

- The authorization is effective for one year from the date of signature unless a different date is specified here: ____________________ (date).
- The authorization may be revoked upon written request, but any revocation will not apply to information disclosed before receipt of the written request.
- A copy of this authorization is as valid as the original. The undersigned has the right to receive a copy of this authorization.

Notice: Once the requested health information is disclosed, any disclosure of the information by the recipient may no longer be protected under the Federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Signature

The undersigned authorizes the medical provider designated below to disclose specified medical records to a designated recipient. The medical provider shall not condition treatment, payment, enrollment, or eligibility for benefits on the submission of this authorization.

Patient Signature*: ____

Date: ____

Print Name: ____

*If not signed by the patient, please indicate relationship to the patient (check one if applicable):

❑ Parent or guardian of minor patient who could not have consented to health care.

❑ Guardian or conservator of an incompetent patient.

❑ Beneficiary or personal representative of deceased patient.

There may be fees incurred for this service.

Office Use Only

Identification verified by (name): ____

Verified by (method): ❑ Photo ID ❑ Matching Signature ❑ Other: ____________________